

I hereby give notice that, as previously arranged,
**The 736th Meeting of the Papworth Everard Parish Council will be held on
Wednesday 10th September 2014 at 7.30pm
in the offices Upper Pendrill Court Ermine Street North**

**All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder**



Tess Rogers - Clerk
04/09/2014

AGENDA

Members of the press and public are welcome to attend this meeting except for any item labelled confidential. The press and public may not speak when the council is in session but they can make points in the allocated time. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 104/09-14 To receive and approve apologies for absence**
- 105/09-14 To receive any declaration of pecuniary interests from members**
- 106/09-14 Public Participation**
- 107/09-14 To approve the minutes of the meeting held on the 9th July 2014**
- 108/09-14 To approve the minutes of the extra ordinary meeting held on the 30th July 2014**
- 109/09-14 Actions Report**
To confirm the status of any action points following the meeting held on the 9th July 2014.
- 110/09-14 **Matters arising or carried forward from the last or previous meeting**
- 110/09-14.1 97/07-14.1 Following the approval of the planning application for a log cabin to be situated at the TCM Johnson Room to house an out of school club, the parish council might consider using this to house the youth club in the future.
- 110/09-14.2 93/07-14.2 To approve the amended terms of reference for the amenities committee following its amalgamation with the playing fields committee.
- 110/09-14.3 97/07-14.4 Following a further response from Bidwells regarding the provision of water to the allotments, and having received advice from the local CAPALC office a decision to ask that the allotments association be responsible for any maintenance costs which may occur on the private water pipe supplying water from the mains in Ermine Street South, is required.
- 111/09-14 Matters for information only**
- 111/09-14.1 CCC household recycling service consultation
- 111/09-14.2 Acknowledgement received from EACH for the £250.00 donation sent.
- 111/09-14.3 Acknowledgement received from the summer Reading Challenge initiative for the £200.00 donation sent.
- 111/09-14.4 Voices from the village of hope – July update

112/09-14 To receive reports from County and District Councillors

113/09-14 Parish Council Matters

- 113/09-14.1 To receive a report from the Planning committee following the meeting held on the 2nd September 2014.
- 113/09-14.2 To receive a report from the Amenities committee following the meeting held on the 21st July 2014.
- 113/09-14.3 To receive a report from the Village Hall committee following the site meetings held on the 30th July and the 3rd September 2014 and various working party meetings held. To consider any recommendations resulting from these meetings.
- 113/09-14.4 To receive a report from the cemetery committee following the meeting held prior to this meeting.
- 113/09-14.5 To decide on a further approach to the Land Registry to establish ownership of the various areas of land within the village. This would incur an initial cost of £250.00 plus VAT rising upwards dependent upon the number of A0 detailed plans required at a cost of £500.00 each.

That under the public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 113/09-14.6 To consider any response received from Bidwells regarding the future of the Conservatory following the Varrier Jones Property meeting held on the 11th August.
- 113/09-14.7 To consider advice received from the local Business Crime Prevention officer following her visit to the playing field on the 20th August, Bob Baker and Tess Rogers were in attendance.
- 113/09-14.8 Development at Haynes Owen Place, payment of public open space and community facilities contributions. Document to be signed.
- 113/09-14.9 Permission required for the clerk to attend the Society Local Council Clerk's meeting to be held in Gamlingay on the 19th September.
- 113/09-14.10 To consider removing certain items from the asset list prior to insurance renewal due 30.09.2014. (items to include those left outside therefore not insured and items not actually belonging to the parish council).

114/09-14. Correspondence and Communications

To receive general correspondence and agree any responses and actions

- 114/09-14.1 HLF project – Voices from the Village of Hope. (to include the July project update).
Any comments regarding the project should be communicated to Becky Proctor by the 22nd September.
- 114/09-14.2 Update on changes to waste and Recycling services
- 114/09-14.3 Enquiry received from resident regarding the area of land that used to be the 'bmx' track – to consider a response.
- 114/09-14.4 Local Council Public Advisory Service
A new service being offered to councils please go on line to www.lcpas.co.uk.
To consider subscribing to this service.

115/09-14 Finance and Procedure

- 115/09-14.1 To approve one of the 2 quotes received for the bowls green end of season maintenance.
The bowls club are prepared to contribute up to £700.00 towards the 'silver' programme price if the Turfcare Leisure Services quote was agreed.
- 115/09-14.2 Day Emergency First Aid At Work Course 24/09/2014
To consider if the clerk should attend (this in conjunction with the parish council office moving to the village hall).
- 115/09-14.2 To retrospectively approve any payments made since the last meeting.
- 115/09-14.3 To approve accounts for payment as at the 10th September 2014.
- 115/09-14.4 To agree the date of the next finance meeting (Chairman is away on the 24th September when the next meeting is planned).

116/09-14 Matters for future discussion

117/09-14 Date of next meeting(s)

Amenities Committee	21.07.2014
Planning Committee	TBC
Parish Council Meeting	10.09.2014
Cemetery Committee	10.09.2014
Finance Committee	24 .09.2014
HR Committee	TBA

Close of meeting