

# PAPWORTH EVERARD PARISH COUNCIL

I hereby give notice that, as previously arranged,  
**The 750th Meeting will be held on  
Wednesday 9<sup>th</sup> December 2015 at 7.30pm  
in the seminar room at Papworth Village Hall  
Ermine Street South**

**All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the meeting as set out hereunder**

Tess Rogers - Clerk  
03.12.2015

## AGENDA

Members of the press and public are welcome to attend this meeting except for any item labelled confidential. The press and public may not speak when the council is in session but they can make points in the allocated time. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 138/12-15 To receive and approve apologies for absence**
- 139/12-15 Public Participation**
- 140/12-15 To confirm and approve the minutes of the meeting held on the  
11<sup>th</sup> November 2015.**
- 141/12-15 Actions Report**  
To confirm the status of any action points following the meeting held on the  
11<sup>th</sup> November 2015.
- 142/12-15 Matters arising or carried forward from the last or previous meeting**
- 142/12-15.1 129/11-15 The current website host is no longer able to continue to host the  
website and recommends the company 'Webtomarket' operating from  
Huntingdon. A decision is required as to whether there is sufficient in house  
time and knowledge to undertake the hosting of the website or if there is still  
need for assistance from an outside company.
- 142/12-15.2 133/11-15.4 To decide upon any arrangements necessary required for the  
village carol service being held in the hall on the 16<sup>th</sup> November.
- 142/12-15.3 133/11-15.11 To agree a date for the next HR committee meeting.
- 142/12-15.4 135/11-15.3 Clarification regarding the amount of precept to be requested for  
the 2016/17 financial year is required.
- 143/12-15 Matters for information only**
- 143/12-15.1 Electoral Review of South Cambridgeshire District Council
- 143/12-15.2 To receive any information of interest resulting from the SLCC meeting being  
held on the 4<sup>th</sup> December 2015 at the Burleigh Hill Community Centre, St  
Ives.
- 143/12-15.3 Proposed Modifications Consultation: Cambridge Local Plan 2014 –  
Proposed Submission & Submission South Cambridgeshire Local Plan  
2014.
- 144/12-15 To receive reports from County and District Councillors**  
To receive verbal reports from district and county councillors
- 145/12-15 Parish Council Matters**
- 145/12-15.1 To receive a report from the Planning committee following the meeting held  
on the 1<sup>st</sup> December 2015.

- 145/12-15.2 To receive a report from the Amenities committee following the meeting held on the 16<sup>th</sup> November 2015.
- 145/12-15.3 To receive a report from the Village Hall committee following the meeting held on the 17<sup>th</sup> November 2015 to include a proposal from Chris Howlett that the parish council supports charity events being held in the hall and to clarify the hire costs charged to the various user groups.  
Consideration of quotations received for the stage lighting in the main hall (next village hall meeting not to be held until 19<sup>th</sup> January).
- 145/12-15.4 To agree arrangements for the village carol service to be held in the hall on the 16<sup>th</sup> December 2015.
- 145/12-15.5 To decide upon approval of the invoice for past work undertaken by Bidwells toward the provision of water to the allotments and to agree upon appropriate future actions.
- 145/12-15.6 To agree a response to any communication received from the Varrier Jones Foundation following their property committee meeting held on the 8<sup>th</sup> December 2015.
- 145/12-15.7 To receive a report from the working party meeting held on the 2<sup>nd</sup> December 2015.
- 145/12-15.8 To agree a date for the next finance meeting – draft minutes of the meeting held on the 10<sup>th</sup> November state this was to be in December.
- 145/12-15.8 To agree the meeting date schedule for 2016.

**146/12-15. Correspondence and Communications**

**To receive general correspondence and agree any responses and actions**

- 146/12-15.1 Communication from resident of Ridgeway requesting dog fouling signs to be erected along the street following constant instances of dog owners not clearing up after their dogs.  
A decision is required regarding the parish council taking action to prevent dog owners from not clearing up after their dogs.

**147/12-15 Finance and Procedure**

- 147/12-15.1 To retrospectively approve any payments made since the last meeting.
- 147/12-15.2 To approve accounts for payment as at the 9<sup>th</sup> December 2015.
- 147/12-15.3 To agree to enter into a one year fixed term contract with British Gas to supply the gas to the village hall.
- 148/12-15.4 If 139/12-15.3 is agreed then to agree to sign a direct debit for the gas bills to be paid quarterly. This will allow a 6% discount on the bills.
- 148/12-15.5 To consider a request made for a donation to the Cambridgeshire Hearing Help charity.

**149/12-15 Matters for future discussion**

**150/12-15 Date of next meeting(s)**

Amenities Committee	21.12 2015
Planning Committee	05.01.2016
Parish Council	13.01.2016
Village Hall Committee	19.01.2016
HR Committee	TBC
Finance Committee	TBC

Close of meeting.