

I hereby give notice that, as previously arranged,  
**The Annual General Meeting and the 720th Meeting of the Papworth Everard  
Parish Council will be held on  
Wednesday 08 May 2013 at 7.30pm  
in the offices Upper Pendrill Court Ermine Street North**

**All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the meeting as set out hereunder**

Tess Rogers - Clerk  
01/05/13

**AGENDA**

During the first half of the meeting (at a time to be decided by the Chairman) there will be an Open Forum, when members of the public may ask questions. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 62/05/13 Election of Chairman**
- 63/05/13 To receive the Chairman's signed acceptance of office.**
- 64/05/13 To receive and approve apologies for absence**
- 65/05/13 Election of Vice Chairman**
- 66/05/13 To receive the Vice Chairman's signed acceptance of office.**
- 67/05-13 To confirm the committees of the Parish Council and their members.**
- 68/05-13 Declaration of Pecuniary Interests**
- 69/05-13 To confirm and approve the minutes of the meeting of 10<sup>th</sup> April 2013.**
- 70/05-13 Actions Report**
- 71/05-13 Matters arising or carried forward from the last or previous meeting**  
71/05-13.1 Service changes to Cambridgeshire ACRE – to consider if the parish council would like the opportunity to receive face to face support regarding the future running of the village hall before the 30<sup>th</sup> June when full costs will be brought into force.
- 72/05-13 Matters for information only**  
72/05-13.1 To receive the minutes of the 'Voices From The Village of Hope Partnership' meeting held on the 27<sup>th</sup> March 2013.  
72/05-13.2 Brief update from the clerk on the SLCC clerk's regional conference.
- 73/05-13 To receive reports from County and District Councillors**  
To receive verbal reports from district and county councillors
- 74/05-13 Parish Council Matters**  
74/05-13.1 To receive a report from the planning committee following the meeting held on 7<sup>th</sup> May 2013.  
74/05-13.2 To receive a report from the amenities committee following the meeting held

- on the 15<sup>th</sup> April 2013.
- 74/05-13.3 To receive a report from the village hall committee following the meeting held on the 29<sup>th</sup> April 2013.
- 74/05-13.3 To consider a proposal received that a CCTV system covering the playing area be implemented to prevent further vandalism occurring.
- 74/05-13.4 To consider any issues to be referred to the Varrier Jones Trustees at their next property meeting to be held on the 14<sup>th</sup> May 2013.
- 74/05-13.5 To discuss methods of recruiting new councillors to the parish council since the recent resignations have left the council short of 5 members.
- 74/05-13.6 To consider any possible solutions to the ongoing parking issues, having received a request from the Varrier Jones Foundation's trustees for assistance with this.
- 74/05-13.7 To resolve to adopt the updated version of the Parish Council Code of Conduct as advised by South Cambs District Council 29<sup>th</sup> April 2013.

**75/05-13 Correspondence and Communications**

**To receive general correspondence and agree any responses and actions**

- 75/05-13.1 To consider the taking part in the Historic Buildings and Structures Survey 2013 following communication from Ian Dewar of CAPALC.
- 75/05-13.2 To receive an update on Cambridgeshire Future Transport and the Local Transport Solutions project.
- 75/05-13.3 To receive the revisions to the South Cambs District Council's Code of Conduct. A resolution is required to agree to incorporate these into our own document.
- 75/05-13.4 To receive CPRE's new transport toolkit with a view to delegating the integration of any aspects within it applicable to improving Papworth Everard to the relevant committee

**76/05-13 Publications**

- 76/05-13.1 Clerks & Councils Direct

**77/05-13 Finance and Procedure**

- 77/05-13.1 To approve the 2012/13 year end accounts.
- 77/05-13.2 To approve accounts for payment as at 8th May 2013.

**78/05-13 Matters for future consideration**

**79/05-13 Date of next meeting(s)**

Annual Parish Meeting	22.05.2013
Parish Council Meeting	12.06.2013
Planning Committee	04.06.2013
Cemetery Committee	12.06.2013
HR Committee	15.05.2013
Finance Committee	05.06.2013

- 80/05-13 Close of meeting