

**Minutes of the 749th meeting held on
Wednesday 11th November 2015 at 7.30pm
in the seminar room at Papworth Village Hall
Ermine Street South**

Present: Paul Phillips, Chairman, (PP), Bob Baker (BB), Tom Baker (TB), Paul Hicks (PH), Chris Howlett (CH), Mark Honeywood (MH), Chris Dawson (CD), Barry Hume (BH). Peter Cruse from agenda item 133-15.11

In attendance: Mark Howell (MH), Nick Wright (NW), District Councillors, Clare Taylor, Assistant Clerk.

- 126/11-15 **To receive and approve apologies for absence.**
None received.
- 127/11-15 **Public Participation.**
None.
- 128/11-15 **To confirm and approve the minutes of the meeting held on the 14th October 2015.**
The document was accepted as being a true record of the meeting (Proposed PH, 2nd BB).
- 133/11-15.1 **Parish Council Matters the council agreed to take to take the item early**
To decide upon an application received for co-option as a parish councillor. Cllrs considered the application by Mr Cruse and voted unanimously to accept it. Mr Cruse signed the acceptance of office form and indicated that he would like to sit on the Parish Council, planning and playing fields committees.
- 129/11-15 **Actions Report.**
To confirm the status of any action points following the meeting held on the 14th October 2015.
Chris Dawson confirmed that the broadband in the village hall was working at the minimum requirement and that the current website host would continue with this. All other points had received the appropriate action.
- 130/11-15 **Matters arising or carried forward from the last or previous meeting**
118/10-15.2 To receive a report from the meeting held with Cambridgeshire County Council on the 4th November regarding the foot/cycle path to the Caxton Gibbet. CH informed that the plan of the proposed route had now been received, it was recommended that County Councillor Mandy Smith be lobbied on this matter, with a request that she enlist the support of the leader of the county Council who sits on the board of the Cambs City Deal. Cllr Wright said that he could be involved as he also sits on a County Council deal committee
- 131/11-15** **Matters for information only**
- 131/11-15.1 Electoral review of Cambridgeshire, further limited consultation.
Noted.
- 131/11-15.2 Clerks & Councils Direct November 2015.
Noted.
- 131/11-15.3 The Rights and Responsibilities of a Riparian Owner – CCC's advice regarding flood risk management.
PH suggested raising this issue with VJF.
- 131/11-15.4 Cambridgeshire County Council's Boundary Review – further consultation.
Cllr Wright explained the District Boundary Review. The District Council are proposing reducing the number of Councillors from 51 to 45. It is proposed to make Papworth Everard a single member ward along with Graveley and Papworth St

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Agnes. More details would be issued in the next couple of months with an aim to taking place by 2018.

- 132/11-15 To receive reports from County and District Councillors**
To receive verbal reports from district and county councillors.
Cllr Howell stated that the medium financial strategy is going through the Council at the moment.
Cllr Howell is concerned about the possibility of Bassingbourn airfield being used for refugees, when there is such a large number of people within Cambridgeshire requiring housing.
Following this item Cllrs Howell and Wright left the meeting.
- 133/11-15 Parish Council Matters**
- 133/11-15.1 To decide upon an application received for the role of parish councillor.
Dealt with after item 128/11-15.1.
- 133/11-15.2 To receive a report from the Planning committee following the meeting held on the 3rd November 2015.
This item will include a proposal made by CH that a sum of £20,000 unused from the Neighbourhood Plan to be re-allocated to the planning committee budget.
CH stated that the committee was now in receipt of the application for 215 houses at Ridgeway. The committee would be meeting on 14 November 2015 to agree a response to SCDC and any further action.
CH proposed that £20,000 be re-allocated to be used by the planning committee for professional advice and for preparing documents to be presented with the response. (Proposed CH, 2nd PH – agreed unanimously).
- 133/11-15.3 To receive a report from the village hall committee following the meeting held on the 20th October 2015 to include a proposal that the parish council supports charity events being held in the hall.
CH stated that the gas works had been completed successfully and that both boilers would now work alternately. The signage, both inside and outside had now been installed.
CH suggested that non-profit making groups be supported in hiring the hall for events that would benefit the community. He was asked to provide a written proposal for the December meeting.
The clerk was asked to provide all village hall figures at future meetings.
- 133/11-15.4 To decide upon parish council support being given for a village carol service to be held in the hall on the 16th December 2015.
All in favour.
- 133/11-15.5 To receive a report from the amenities committee following the meeting held on the 19th October 2015 to include a recommendation to the parish council that it adopts the new Terms of Reference for the Amenities Committee now that it has amalgamated with the Cemetery Committee.
Still await approval for the Terms of Reference.
MH gave an update from the amenities committee. Cheere Tomb is ongoing, he would ask the Clerk to contact the Diocese of Ely, for advice on making it safe.
The village sign is going ahead and details would be ready for the December meeting.
A quote for Tree works at the tennis courts had been accepted but permission was still needed from VJF. The Clerk to investigate.
- 133/11-15.6 To receive a report from the playing fields committee following the meeting held on 27th October.
PP would refer to this later in the agenda.
- 133/11-15.7 Allotments working group - Report by Cllr Tom Baker on the meeting that took place on Monday 02.11.15, between two members of the committee of the Papworth Everard allotment association and representatives of the parish council. Decide upon appropriate future action/s.
TB reported that after investigation, by PEAA, they considered that bowsers would be more expensive and much less convenient in the long term than mains water. The

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allotment holders had decided not to use bowsers but are prepared to wait and see if mains water could be connected.

- 133/11-15.8 Road and path maintenance - Report on meeting and inspection of defects with Graham Armstrong of Cambridgeshire CC, which took place on 03.11.15 (Cllrs CH, BB &BH).
CH reported that Mr Armstrong had been driven around the village and specifically shown/talked about issues of flooding on Baron's Way, Ridgeway, Wood Lane and Southbrook Field. Mr Armstrong, has a monthly £9k budget, to cover all villages, but said he would consider the issues raised and would email CH his response. CH to await Mr Armstrong response.
- 133/11-15.9 Pedestrian path between Ridgeway and Ermine Street North. This important and convenient pedestrian access has been closed for several weeks owing to serious and possibly dangerous subsidence. Consider any actions that may encourage the owners to undertake repairs and reopen the path as soon as possible.
The Council were undecided as to who owns this land, and presumed it was the Papworth Trust. The Clerk was asked to contact Papworth Trust. There are major concerns about safety and future repair.
- 133/11-15.10 To decide upon any proposals arising from the Development meeting held on the 7th November 2015.
PP proposed that a budget of £250,000 from the S106 fund was required for changes to the changing rooms, adding a veranda, a new implement shed, a new tractor and implements a new room for bowls clubs and potentially cricket club refreshments and re-roofing the cricket score box. (Proposed PP, 2nd PH, agreed unanimously).
- 133/11-15.11 To agree a date for the next HR committee meeting.
PH would circulate dates to all Councillors.
- 133/11-15.12 To agree a response to any communication received from the Varrier Jones Foundation following their property committee meeting held on the 5th November 2015.
It was thought the Parish Council was not in a position to respond. The Clerk would leave on the agenda for the December meeting.
- 134/11-15. Correspondence and Communications**
To receive general correspondence and agree any responses and actions
- 134/11-15.1 To decide upon a communication received from a resident that the parish council considers the feasibility of Elm Lane becoming a one way street.
It was resolved to ask the Clerk to return to the resident to explain that the road is private, belonging to the Papworth Trust and therefore is not adopted. The parish council has no powers in this instance.
- 135/11-15 Finance and Procedure**
- 135/11-15.1 To retrospectively approve any payments made since the last meeting.
- 135/11-15.2 To approve accounts for payment as at the 11th November 2015.
It was resolved to approve the following (Proposed BB, 2nd CH – approved unanimously):-

BT	108.90	Village Hall
Mark Honeywood	71.71	Amenities
Espo	45.01	Expenses

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Foster Horticultural	438.00	Cemetery
Barry Hume expenses	6.00	Expenses
Paul Phillips	107.40	Playing Fields
Titan Containers	54.00	Expenses
Timberplay	474.00	Amenities
Post Office (HMRC PERIOD 7)	398.28	Remuneration
Michelle Valderama period 8	728.91	Remuneration
Peter Tidman period 8	130.00	Remuneration
Clare Taylor period 8	102.60	Remuneration
Tess Rogers period 8	1345.70	Remuneration
Tess Rogers expenses	9.72	Expenses
Pendrill Publications Nov	350.00	Newsletter
CAPALC	120.00	Expenses
SCDC waste Rockys car park	60.48	Amenities
SCDC green waste Rocys car park	103.65	Playing Fields
SCDC waste Village Hall	88.09	Village Hall
SCDC Village Hall rates Nov	612.00	Village Hall
SCDC changing room rates Nov	53.00	Playing Fields
ASL printer service	42.30	Expenses
E-on Village Hall	656.32	Village Hall

135/11-15.3 To decide upon any recommendations made at the Finance committee meeting if held on the 10th November 2015.
It was agreed to request a precept of £115,000 (Proposed PP, 2nd PH, unanimous approval).

136/11-15 Matters for future discussion
None raised at this time.

137/11-15 Date of next meeting(s)

Amenities Committee	16.11.2015
Village Hall Committee	17.11.2015
HR Committee	TBC
Planning Committee	01.12.2015
Finance Committee	TBC
Parish Council	09.12.2015

Close of meeting:
The meeting closed at 2030hrs.

Signed:
Chairman

Date: