

# PAPWORTH EVERARD PARISH COUNCIL PLANNING COMMITTEE

## Minutes of the Papworth Everard Parish Council Planning Committee meeting held on 7 May 2013 at 7.00pm in the Parish Office, Upper Pendrill Court, Papworth Everard.

Committee members were reminded that, under s17 of the Crime and Disorder Act 1998, The Parish Council has a duty to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonable can to prevent, crime and disorder in its area.

As the Committee members are required to consider and respond to Planning Applications within a fixed time period, generally little more than 14 days from receipt by the chairman, applications and matters of a time critical nature that arrived after the issue of the agenda were considered at this meeting.

**Present:** Dr Chris Howlett (CH) (Chairman), Mr B Hume (BH), Mr C Meakin (CM), Mr P Hicks (PH).

**In attendance:** Mrs C Taylor (CT). Item 4e attended by the Agent of the Applicant. Item 4a attended by two members of the public.

**1. Apologies:** Mr R Burley (RH), Dr C Dawson (CD), Cllr Wright.

**2. Declarations of pecuniary interest:** None.

**3. Minutes of the meeting of 16 April 2013.**

a) Minutes of the 16 April were approved (Prop: CM, 2<sup>nd</sup> PH).

b) Action list:

Actions from 3 July 2012:

The cycle path between South Park Drive and the Stirling Way Business Park. Section 106 Enforcement Officer is investigating. Ongoing.

Paths between South Park Drive and Stirling Way; Farm Road and South Park Drive and it's southern end Maintenance of play areas in the may pole, and kick about area and the remainder of the green areas.

Section 106 Enforcement Officer is investigating. Ongoing.

TPO's Trees. The trees that were identified earlier by the parish are now protected, but the other trees are still being considered. Ongoing.

**PH to speak to Trees Officer at SCDC for an update on TPO'd trees.**

Neighbourhood Plan. Ongoing.

North Lodge Drive (particularly the roundabout). NW had been trying to identify conditions for a smaller roundabout. CH to investigate references. Ongoing.

Actions from 3 December 2012:

CT to contact Catholic Church for an update on their plans. Actioned - Awaiting response.

Actions from 5 March 2013:

CT to contact Cllr Wright and invite him to 7 May meeting. Actioned, but Cllr Wright had apologised for the meeting. **CT to ask him for a written update before the next meeting.**

Actions from 16 April 2013:

**Item 4f.** CH expressed concern that the SCDC website was showing Discharge of conditions for Summersfield dated 22 March 2013 that had not been received by the committee. CH and CT to follow up. Ongoing.

**Item 10.** Letter from Cambridgeshire County Council dated 21 March 2013 – Introduction of Electronic Consultation. CT to respond to CCC. Actioned, CCC would send plans larger than A4 via post.

**Item 11.** Street Names for the link road between Church Lane and Summersfield Drive (Northern end) were discussed. CM agreed to send a list of inspirational printing terms, as suggestions to CH. Actioned.

**Item 11.** 'Pendrill Court' - CH would write to SCDC about signage and renaming. Ongoing.

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**Item 11.** Neighbourhood Plan - CH would offer up to 5 hours work to the planning consultant. Actioned.

**Item 12.** Summersfield - it was agreed to send the SCDC Inspector an email to ensure that he is aware of the fenced off area. CH would also ask Paul Derry for a copy of his report to the Inspector. Actioned.

## **4. New Planning Applications for consideration:**

a) S/0623/13/FL. Proposal: Outline planning permission for the demolition of existing buildings & the erection of up to 58 dwellings (Class C3) access, car parking & associated works, open space, landscaping & a children's play area, all matters reserved except for access and; full planning permission & conservation consent for the partial demolition of the existing printworks building & the conservation and re-use of the retained building to provide a brewhouse (B2) bakery (B1) floor area for the consumption of food and drink (A3/A4/A5) and community rooms (D2) associated access, car parking & landscaping; and eight units of accommodation to be used either as housing (C3) and /or business uses (B1a). Location: Land between Church Lane & Ermine Street South, Papworth Everard CB23 3RG. Applicant: Mr Ivan Baggaley, Learig Limited. (Dated 11 April 2013).

Note resident's comments received.

Recommended: Refusal.

b) S/0624/13/CA. Proposal: Partial Demolition of Printworks Building. Location: Land between Church Lane & Ermine Street South, Papworth Everard CB23 3RG. Applicant: Mr Ivan Baggaley, Learig Limited. (Dated 11 April 2013). Recommended: Refusal.

c) C/11/40/078. Application to undertake work on trees situated within a conservation area. Location: 20 Church Lane. Recommended: Approval.

d) S/0853/13/FL. Proposal: Extension to Outpatients Building, General Office, Papworth Hospital, Papworth Everard CB23 3RE. Applicant: Mr G Marinelli. (Dated 26 April 2013). Recommended: Refusal.

e) S/0689/13/FL. Single storey extension & replacement garage. 55 Ermine Street South. Mr & Mrs D Jackson. Amendment – root protection area of 2 trees & proposed tree removal. (Dated 26 April 2013). The Agent of the applicant attended the meeting to explain the amendment. Recommended: **Refusal?**

## **5. Report of records of actions taken re recent planning applications:**

None.

## **6. Planning permissions approved by South Cambridgeshire District Council or by Cambridgeshire County Council:**

a) S/0173/13/FL. Conservatory at 16 Varrier Jones Drive, Papworth Everard. Mr & Mrs Ganaeo.

b) S/0340/13/FL. Erection of cabin at Tots 2 Teens, TCM Johnson Building. Mrs G Wadkin.

## **7. Planning permission refused, withdrawn, decision deferred or other notification:**

None.

## **8. Consultation on Development Documents:**

None pending.

## **9. Reports of meetings.**

None.

## **10. Correspondence:**

None.

## **11. Papworth West Central - Appraisal and re-assessment/Neighbourhood Plan.**

Street Names – Link Road from Summershill Drive to Church Lane.

It was unanimously agreed to ask for the street to be named "Letterpress Way". CH to write to SCDC to request this.

## **12. Reports on matters in progress:**

a) Neighbourhood Plan – Instruction to Tim Slater, Planning Consultant. CH had now instructed Mr Slater by

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email (copied the committee his request).

b) Summersfield.

i) Timber fence at plots 160/161. CH had spoken to Nigel Blazeby at SCDC who will support the committee to have the fence removed if it is on adoptable land. PH **to set up meeting with SCDC to discuss this.**

ii) Current planning appeal.

PH confirmed that the Planning Inspector would be doing a site visit within the next two weeks (he has a copy of the committee's response)

iii) Street names.

These were discussed and agreed.

### 13. Enforcement Matters:

Inappropriate signage.

CM stated that Amenities Committee had agreed to remove and destroy these signs.

**PH agreed to speak to the SCDC Enforcement Officer about the issue.**

### 14. Street Names:

a) Pendrill Court and Upper Pendrill Court.

### 15. Standing Orders:

a) Decisions were reviewed in line with s17 of the Crime and Disorder Act 1988.

b) No items to be provided to the Clerk for the website –

c) No items were to be provided for the village newsletter.

### 16. Date of next meeting:

Tuesday 4 June 2013 at the Parish Office.

-The meeting closed at 10.40pm –

Signed: \_\_\_\_\_

Dr C Howlett

Chairman of Papworth Everard Parish Council, Planning Committee

Date: \_\_\_\_\_ June 2013 \_\_\_\_\_

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## ACTION LIST

### Actions from 3 July 2012 meeting:

<b>3</b>	<p>Cllr Wright to action/follow up:</p> <p>The cycle path between South Park Drive and the Stirling Way Business Park. Section 106 Enforcement Officer is investigating. Ongoing.</p> <p>Paths between South Park Drive and Stirling Way; Farm Road and South Park Drive and it's southern end</p> <p>Maintenance of play areas in the may pole, and kick about area and the remainder of the green areas. Section 106 Enforcement Officer is investigating. Ongoing.</p> <p>TPO's Trees. The trees that were identified earlier by the parish are now protected, but the other trees are still being considered. Ongoing.</p> <p>Neighbourhood Plan. Ongoing. North Lodge Drive (particularly the roundabout). NW had been trying to identify conditions for a smaller roundabout. CH to investigate references. Ongoing.</p>	<b>NW</b>
		<b>CH</b>

### Actions from 16 April 2013 meeting:

<b>4f</b>	CH expressed concern that the SCDC website was showing Discharge of conditions for Summersfield dated 22 March 2013 that had not been received by the committee. CH and CT to follow up.	<b>CH/CT</b>
<b>11</b>	'Pendrell Court' - CH would write to SCDC about signage and renaming.	<b>CH</b>

### Actions from 7 May 2013 meeting:

<b>3</b>	PH to speak to Trees Officer at SCDC for an update on TPO'd trees.	<b>PH</b>
<b>3</b>	CT to ask Cllr Wright for a written update before the next meeting on outstanding matters	<b>CT</b>
<b>11</b>	Street Names – Link Road from Summershill Drive to Church Lane. street to be named "Letterpress Way". CH to write to SCDC to request this.	<b>CH</b>
<b>12b</b>	Summersfield - Timber fence at plots 160/161. PH to set up meeting with SCDC to discuss this.	<b>PH</b>
<b>13</b>	<b>Enforcement Matters</b> PH agreed to speak to the SCDC Enforcement Officer about the issue.	<b>PH</b>