

# PAPWORTH EVERARD PARISH COUNCIL

## MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON MONDAY 21<sup>st</sup> JANUARY 2013

6.30PM

AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH

**PRESENT:** Bob Baker (BB), Chris Howlett (CH), Chris Meakin, Chairman (CM), David Simons (DS)

**IN ATTENDANCE:** Tess Rogers, Clerk (TR).

At the beginning of the meeting it was resolved to welcome councillor David Simons as a member of this committee.

1. Apologies for absence  
Bill Nisbet
2. Declarations of pecuniary interest  
None declared
3. To confirm and approve the minutes of the meeting held on the 18<sup>th</sup> December 2012  
It was resolved to accept the minutes as a true record of the meeting.
4. Matters arising or carried forward from the last or previous meeting
  - 4.1 Grit bins (4.3)  
Mandy Smith (county councillor) is to clarify the grit bins the County Council has knowledge of and will fill. The clerk will check with the County Council if they will supply grit bins specifically at the traffic island on/near Ridgeway and also on Wimbush Road near the dog litter bin.
  - 4.2 Benches (4.4) having received approval from the Parish Council to spend £1500.00 on the replacement/repair of the village benches a discussion is required regarding the next course of action.  
The clerk has received one quote for the repair/varnish of three of the benches at a cost of £595.00. The committee resolved to accept the quote this being from an experienced carpenter. However it was mentioned that Papworth Hospital have a number of benches for which they have no sites and the clerk will approach the hospital to ascertain whether the Parish might be able to use these benches before having to spend money on repairs etc.
  - 4.3 Bus Shelters (4.6) report following measurement of the bus shelter sites with a view to making a recommendation for action at the next Parish Council meeting.  
The clerk had received one quote for preparing the sites for the new shelters but was requested to contact the suppliers of the shelters plus one other company for similar costings. It is recognised that this work has to be done specifically as the shelters are craned into position from a lorry therefore measurements etc must be precise and the correct tools used in the preparation process.  
The clerk will:
    - a) request the price of a further shelter (the Cropston with a fully wooded back area).
    - b) contact the bus companies which supply service to the village to clarify if they will supply 'bus stop' signs for the new shelters.
    - c) Contact the Highways department of the County Council regarding ownership of the layby near the Somersfield entry, if theirs would the Parish Council be able to erect a bus shelter on the site.
  - 4.4 Paddling pool (4.7)  
Any further quotes that may have been received to be discussed

The clerk had obtained 2 further quotes for the repairs necessary and will contact one of the companies for further clarification of the 2 options they quote for. The clerk will also liaise with the pool caretaker for his advice regarding these companies.

4.5 Budget (4.8)

Clarification of how much this committee has to spend in both the current and next financial years

CM has liaised with Paul Phillips, chairman of the Playing Fields committee and it was agreed that the split of the budget for the forthcoming financial year will be 70/30 in the amenities committee's favour although there would be some flexibility where necessary.

4.6 Village sign

To consider possible designs for a new sign and to received information, if any, regarding different materials that could be used.

A discussion was held and it was resolved to ask parishioners views via the News&Views as to what they would like to see depicted on a new village sign. It is usual to see up to three different aspects of a village depicted within a village sign.

4.7 Play area tyre swing – safety surface (4.9 ii)

The clerk had contacted Timberplay, the installers of the play equipment, who advised that the bark covering had been scuffed aside revealing the terram lining which has then torn. The advice given was to ensure that the bark chippings are regularly swept back over the lining to prevent further damage.

4.8 Arborist to visit areas of responsibility, to agree action (5.1)

The clerk was asked to contact the arborist who had last carried out tree works on behalf of the Parish Council to quote for routine visits to inspect the trees for which the council has responsibility

4.7 Litter picking facilities – further discussion required to determine the level of these duties (6)

The current contractor had forwarded a list of the areas she covers on a routine or occasional basis along with areas she thought required attention that she currently has not time to attend to. Following a discussion it was resolved to increase the price paid to her by £20.00 a month if she would agree to cover all areas currently covered plus those requiring attention on a monthly basis. The clerk will liaise with the contractor and revisit the list of duties with her.

**Items for discussion at the next meeting.**

It was agreed to include a) litter bins and b) the asset register on the agenda for the next meeting.

5. Date of next meeting.  
18<sup>th</sup> February 2013

The meeting was closed at 20.35

Signed: .....  
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Date: