

PAPWORTH EVERARD PARISH COUNCIL

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON MONDAY 16TH SEPTEMBER 2013

6.30PM

AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH

PRESENT: Chris Howlett (CH), Barry Hume (BH), Chris Meakin, Chairman (CM), Mark Honeywood (MH)

IN ATTENDANCE: Tess Rogers Clerk, Nick French (NF) and Tom Martin (TM), volunteer paddling pool operatives.

1. **Apologies for absence**
Bob Baker
2. **Declarations of pecuniary interest**
None
3. **To confirm and approve the minutes of the meeting held on the 15th July 2013.**
It was resolved to accept the minutes as a true record of the meeting.

At this point it was agreed to bring item 5 forward

- 5 Paddling pool – end of season report to include winter maintenance and any repairs necessary before the next season.
Nick French and Tom Martin had been invited to the meeting having taken responsibility for the maintenance of the paddling pool on a voluntary basis throughout the school summer break. CM proposed a vote of thanks for their help, seconded by CH and agreed by all.
A discussion was held which included suggestions for necessary maintenance prior to the 2014 season and steps taken to drain the pool and equipment in the pump house in preparation for the winter period. It was noted that:
 - There is an area of the surface of the pool that is beginning to lift. Much like that previously, whereby work was undertaken earlier in the year to make good.
 - The drainage sump is showing signs of weakness
 - The entrances into the pool become very muddy subsequently the mud gets taken into the pool.
 - The pool needs painting on both the inside and outside. (TM and NF volunteered to do this if the parish council supplies the materials).
 - A timer is required on the pump so that it does not need to run 24 hours a day.
 - The drain covers outside of the pool become very slippery. An anti slip spray or paint is required to avoid slips and falls.

These points will be considered and actioned where necessary, prior to the start of the next pool season.

A discussion was held to consider possible deterrents that could be used to prevent bicycles being ridden through the empty pool. No decisions were reached.

CM asked NF and TM if they would be willing to undertake the pool maintenance over the next season. They replied in the affirmative but suggested that either an

individual be employed with whom they would work alongside, or a larger team of volunteers be recruited to provide a rota. This would cover for holidays and individuals unavailability.

At this point NF and TM left the meeting

4. Matters arising or carried forward from the last or previous meeting

- 4.1 Village sign (4.2) Ongoing
CM presented a draft illustration for the sign, which was met with approval. CH proposed that the designer be asked to prepare a quote to produce a final illustration. MH seconded the proposal, CM abstained from voting, the vote was carried therefore it was resolved to follow this course of action.
- 4.2 Litter Bins (4.4) – update on installation.
The two new litter bins, one on the end of Barons Way, the other by the bench opposite the play area, have been installed.
- 4.3 Youth Club building (4.3), update following the last discussion held at the parish council meeting in August
CH is awaiting pre application planning advice from South Cambs District Council (SCDC).
- 4.4 Benches (4.5) Update
The two benches in the play area have been positioned and secured down onto concrete bases. The old bench at Homeleigh has been removed and replaced with a renovated bench, again secured down onto a concrete base.
- 4.5 CCTV – (4.7) ongoing.
It was decided not to proceed with this project at this time.
- 4.6 Water supply to the allotments (4.9) an update.
The clerk is awaiting a response from Bidwells following a letter sent to Robyn Williams after a site visit was held at the allotments, attended by CH, TR and a representative from Cambridge Water.
- 4.7 To receive any update regarding the provision of a cycle path from Papworth to Caxton Gibbet (this is to remain an agenda item).
CH reported that he had registered with the Land Registry and had checked who owned the land over which the cycle path would run. Two parties are involved, Mssrs Topham and Davison. The clerk was asked to arrange an informal meeting with Mr Topham to discuss this project.
CM will measure the verges along the proposed route.
- 4.8 Catholic Church update.
The clerk had contacted the company that manages the site. Their representative replied that that he would try to ensure the vegetation overgrowing the public footpath, would be cut back.
- 4.9 To consider making a plan of the trees within the village for which the Parish Council has responsibility, this will then be passed to the tree warden to ensure regular inspections are carried out.
Awaiting action.

6 Youth club – To consider any issues delegated to this committee following discussion of this subject at the parish council meeting to be held on the 11th September.

There were no issues to be discussed. The subject will remain an agenda item for full parish council meetings

7 Grit bins – an update

Two new grit bins will be placed prior to the winter season. One to serve Haymans Way/Wimbush Road and one at the roundabout at the far end of Ridgeway.

8 Playground inspections report, note the annual inspection by ROSPA or similar is due.

A discussion was held regarding people entering the play area across the ditch from Ermine Street North. No decision was made on whether a deterrent should be put in place to prevent this.

It was noted that to date in this financial year, £1000.00 had been spent on repairs to the zip wire.

MH will undertake the playground inspections for the month of October.

9 To consider the provision of a skate park within the village

CM asked the committee to consider where a skate park could be sited for future discussions. The playing fields committee will be consulted.

10 Risk assessments – 2 to be reviewed

i) Children's play area and various sites around Papworth Everard activity, litter picking, general cleaning and rubbish removal

ii) Playground, adjacent to playing fields off Ermine Street North activity, maintenance of children's paddling pool.

CM will review the assessments and refer them back to the next meeting along with any comments he may have, prior to the reviews receiving approval.

11. Matters for further consideration.

11.1 Possible lighting to be installed on the post housing the CCTV camera in the play area.

11.2 Deterrents necessary to prevent bicycles being ridden in the empty pool

12. Date of next meeting.

Monday 21st October.

Close of meeting

The meeting was closed at 20.45