

## PAPWORTH EVERARD PARISH COUNCIL

### MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON MONDAY 17<sup>th</sup> JUNE 2013

6.30PM

AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH

**PRESENT:** Chris Howlett (CH), Barry Hume, Chris Meakin, Chairman (CM).

**IN ATTENDANCE:** Clare Taylor, Assistant Clerk.

1. **Apologies for absence**  
Bob Baker, Tess Rogers, Clerk (TR).
2. **Declarations of pecuniary interest**  
None declared.
3. **To confirm and approve the minutes of the meeting held on the 20<sup>th</sup> May 2013.**  
It was resolved to accept the minutes as a true record of the meeting (Prop: BH, 2<sup>nd</sup>: CH).
4. **Matters arising or carried forward from the last or previous meeting**
  - 4.1 Bus Shelters: CM agreed to verify the exact location of the bus stop on the west side of Ermine Street South, near the entrance to Summersfield, so that the clerk could contact the correct person at County Highways about the possibility of erecting a bus shelter.
  - 4.2 Village sign: The committee looked at a proposed design for the village sign. CM asked if members could consider whether any other aspects of the village should be included in the design, in place of one or more already depicted.
  - 4.3 Litter Bins: Ongoing.
  - 4.4 Youth Club building: Nothing had been received from Bidwells. Alternatives were discussed, and CH agreed to check out alternative sites with N Blazeby, SCDC.
  - 4.5 Play Area Benches: Awaiting quote from Papworth Trust, Clerk to chase. Clerk to ask R Easter to add to quote already submitted the fixing of the renovated benches at Home Leigh and on the green opposite the entrance to Papworth Hall, together with clearance of the Home Leigh bench site. The suitability of fixing with ground anchors under appropriate circumstances to be queried.
  - 4.6 Coping Stone in pump house: R Easter quote had included this.
  - 4.7 CCTV: The two received quotes were discussed. Clerk to ask Advance if they could quote for a feasible system based on broadband from the pump room, instead of using a radio system to transmit to the office.
  - 4.8 Pool Contractor: CM to ask clerk to create a written service log for the pool.
  - 4.9 Water Supply to the allotments: CH had spoken to John Cooper who is aware of the metering point and the possibility of maintenance at the cottages and will be able to provide a suitable route. CH to follow up. CM proposed that Parish Council will pay the costs (2<sup>nd</sup> CH: Unanimous agreement). Clerk to indicate to Bidwells that Parish Council will pay costs.
  - 4.10 CPRE toolkit. The possibility of establishing a cycle path from the village to Caxton Gibbet, following the route of the A1198, was discussed. CM pointed

out that this would be the final link in a safe cycling route from Papworth to Cambridge and villages between and the committee also agreed that the cycle path was a high safety priority for anyone travelling the route to Caxton Gibbet by cycle or on foot. The committee agreed that it would seek to further the proposal by all appropriate means, including the publication of an article in the 'News and Views' and on the council's website. County councillor Mandy Smith would be approached for support and CM would investigate whether any helpful survey information was available from County Highways. The Clerk would be asked to include this item on the agenda for all future meetings.

5. **Portaloos:**  
Clerk to ask for costings of more frequent cleaning of portaloos to service the play area.
  
6. **To consider making a plan of the trees within the village for which the Parish Council has responsibility:**  
Defer until next meeting.  
CH agreed to investigate the possibility of using Google earth to see if it is a viable way forward.
  
7. **Report from Chris Howlett regarding routine play area inspections.**  
CH reported that the trim trail requires urgent strimming. Clerk to organise. Fibre glass wood filler is required for the trim trail, CM will purchase.  
The concrete slabs around the periphery of the paddling pool were uneven in places and might present a trip hazard. It was agreed that the Clerk be asked if a suitable contractor could investigate and report, with a quotation if necessary.  
A quotation for the repair of the zip wire was discussed: a new roller mechanism would cost £380.00 plus £220.00 labour, or a reconditioned mechanism £370.00, including labour, both plus VAT. CM proposed that the reconditioned mechanism should be purchased, seconded CH. Unanimous approval.
  
8. **Matters for further consideration:**  
CM asked for the BT Telephone Box (Emergency Only) to be put on next agenda.
  
9. **Date of next meeting.**  
Monday 15 July 2013.

The meeting was closed at 21.10hrs.

Signed: .....  
Chairman

Date: .....