

# PAPWORTH EVERARD PARISH COUNCIL

## MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON MONDAY 18<sup>th</sup> FEBRUARY 2013

6.30PM

**AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH**

**PRESENT:** Bob Baker (BB), Chris Howlett (CH), Chris Meakin, Chairman (CM), David Simons (DS)

**IN ATTENDANCE:** Tess Rogers, Clerk (TR).

1. Apologies for absence  
None
2. Declarations of pecuniary interest  
None declared
3. To confirm and approve the minutes of the meeting held on the 21<sup>st</sup> January 2013.  
A resolution was passed to accept the minutes as a true record of the meeting.
4. Matters arising or carried forward from the last or previous meeting
  - 4.1 Grit bins (4.1) To relay information received regarding the placement of two further grit bins  
It was resolved that the County Council be asked to place two additional grit bins, one near the roundabout at Ridgeway and the other to serve Haymans Way and Wimbush Road, and to fill them at a cost of £95.00 each.
  - 4.2 Benches (4.2) To consider any information received from Papworth Hospital regarding surplus commemorative benches  
Despite the clerk having contacted Papworth Hospital on three occasions, no information has yet been received, DS volunteered to contact the hospital.
  - 4.3 Bus Shelters (4.3) To consider further quotations received for the siting of new bus shelters to include the cost of a sixth shelter (Cropston, to replace the existing cantilever shelter opposite Pendrill Court) and with the possibility of a seventh shelter should Cambridge County Council agree to this being placed in the layby near the entrance to the Summersfield development.  
From the three quotations received for the taking down and erecting of new bus shelters it was resolved to accept that from the Papworth Trust therefore these costs will be incorporated in the final project cost for recommendation at the next parish council meeting.  
The Cropston shelter will cost £4,380.00 and there will be no change to that price to have the shelter fully boarded.  
The clerk was asked to query with the supply company whether having the five Rettendon shelters with two of the window areas being wooden and two having toughened glass would alter the cost.  
The clerk was asked to query with the Whippet bus company as to if they would supply the bus timetable cases.  
CH will check if the current bus flags are attached to poles or the existing shelters themselves.  
Once a final cost for the project is ascertained, after any outstanding information is circulated to committee members by e mail, it was resolved a recommendation be made at the next parish council meeting to enable the project to go ahead.
  - 4.4 Paddling pool (4.4) To consider clarification received on the reports discussed at the previous meeting.

The clerk had received clarification from both companies from which quotations had been received. It was resolved to recommend the quote from Martin Stone, to the Parish Council at its next meeting.

It was noted that since the last meeting Bill Nisbet had resigned his position as Parish Councillor. As he had been responsible for undertaking the weekly safety checks on the play equipment it was resolved that committee members would undertake this responsibility on a rota basis with CH commencing for the rest of February and the whole of March.

It was considered that preventative measures were necessary to stop bicycles and motor cycles being ridden through the paddling pool. The clerk was asked to approach the Papworth Trust for a quote to place lockable bars at both entry/exit points of the pool.

- 4.5 Village sign (4.6) To consider any communications received following the article placed in the February issue of the News&Views  
Nothing has been received following the article being published. CM had received some illustrative costings for signs made from polyurethane. Once a new sign is decided upon it is considered it may be sited on Jubilee Green, the clerk was asked to informally inquire of the Varrier Jones Foundation if this might be possible.
- 4.6 To consider the advice received regarding the inspection of trees. (4.8)  
The Clerk had spoken with Mr Michael Monk, the arborist who had carried out the previous tree inspection and ultimately necessary work to the trees within the Parish Council's responsibility. Mr Monk's advice was that an inspection be undertaken by a qualified arborist every three years and each September by the tree warden. The clerk will contact the current tree warden to ensure this is done. Mr Monk also said a plan of the trees, their position and species type should be drawn up, with the results laid out in a table.
- 4.7 Litter picking facilities (4.7) For information only – new duties agreed with the parish council's litter picking contractor.  
The new duties had been added to the current contract.

5. Litter Bins

To consider the replacement of those damaged/not in keeping with the preferred style  
It was agreed that in time a uniform approach will be taken regarding litter bins. Meanwhile it was resolved to purchase two of the 'Glasdon' black guppy bins to replace the bin on the corner of Chequers Lane/Barons Way and the damaged brown bin standing by the seat on Ermine Street North.

6. Asset Register

**To review those items for which this committee bears responsibility.**

It was decided that the items on the register would be checked and this matter placed back on the agenda for the April meeting.

7. Matters for further consideration.

DS mentioned that the litter and broken fence within the property of the Catholic Church was an eyesore. The clerk will contact the Catholic Church and request these matters receive attention.

8. Date of next meeting.  
18<sup>th</sup> March 2013

Signed: .....

Date: .....

