

PAPWORTH EVERARD PARISH COUNCIL

MINUTES OF THE 719th MEETING OF PAPWORTH EVERARD PARISH COUNCIL

HELD ON WEDNESDAY 10TH APRIL 2013

7.30PM

AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH

PRESENT: Bob Baker (BB), Roy Burley (RB), Chris Dawson (CD), Paul Hicks (PH), Chris Howlett (CH), Barry Hume (BH), Chris Meakin (CM), Paul Phillips, Chairman (PP),
IN ATTENDANCE: Mandy Smith, County Councillor (MS), Tess Rogers, Clerk (TR)

- 48/04/13 To receive and approve apologies for absence**
Nick Wright, district councillor
A letter from David Simons had been received notifying the council of his resignation as parish councillor with immediate effect.
- 49/04/13 Declaration of Pecuniary Interests**
PP, Papworth hospital.
- 50/04/13 To confirm and approve the minutes of the meeting held on the 13th March 2013.**
It was resolved to accept the minutes as a true record of the meeting.
- 51/04/13 Actions Report**
The clerk will report on the progress of items for action resulting from the last meeting.
- 51/04/13.1 All actions had been undertaken except that regarding the utilities to the changing rooms feeding from the conservatory. This matter is ongoing.
- 52/04/13 Matters arising or carried forward from the last or previous meeting**
Any outstanding matters are included as agenda items below.
- 53/04/13 Matters for information only**
53/04/13.1 The annual Pathfinder March is due to take place on Saturday 22nd June.
- 54/04/13 To receive reports from County and District Councillors**
To receive verbal reports from district and county councillors
MS reported that the Highways Department is reorganising.
It has been noted that potholes in Ermine Street previously repaired are reforming. It was agreed that MS will arrange for a representative from the Highways Department to attend a site visit accompanied by herself and PH, at which they will survey the whole of Ermine Street with a view to ensure all necessary repair work to the road is noted and receives attention.
- 55/04/13 Parish Council Matters**
55/04/13.1 To receive a verbal report from the planning committee following the meeting held on the 19th March 2013.
Due to computer problems the agenda for the meeting had not been received in time or publicised therefore the meeting had been cancelled.
- 55/04/13.2 To receive a verbal report from the amenities committee following the meeting held on the 18th March 2013.
CM reported on:
i) the bus shelters, awaiting details of extra work necessary to site bases etc.

- ii) The paddling pool, work to be undertaken week commencing the 22nd April 2013.
- iii) Village sign, design and site being considered.
- iv) Litter bins, the two recently purchased bins are in the process of being sited.

- 55/04/13.3 To consider a proposal put forward by the Varrier Jones Foundation that the Parish Council assumes responsibility for the green in the centre of the village (Jubilee Green) receiving a commuted sum for so doing. Since the publication of the agenda for this meeting a letter has been received from the Varrier Jones Foundation advising the Parish Council of the discussion held at the Trustees property meeting on the 26th March, regarding the siting of the village sign on Jubilee Green. It was resolved to request further clarification of the letter as it is unclear if it is intended that the Parish Council would take over the responsibilities of the S106 agreement regarding the green and if so would there be a commuted sum due for so doing. The clerk will write to Bidwells requesting this.
- 55/04/13.4 To receive any necessary information following the meeting of the village hall committee with the architects on the 4th April. CM reported that the architects are revisiting their costings for the preferred renovation option to include a possible small extension to provide a separate meeting room on the side of the hall. The village hall committee have given the architects a budget figure which needs to be adhered to therefore changes to the initial considerations will need to be made to keep within that budget figure. The actual building works will not commence before November 2013.
- 55/04/13.5 A further member of the HR committee is required in order to ensure that all meetings are quorate, is there a willing volunteer?
Bob Baker volunteered to join the committee.
- 55/04/13.6 Decision required to accept the recommendation of the HR committee regarding the pay rates for the youth leaders.
It was resolved to pay a combined figure of £18.76 per hour to the youth workers
- 55/04/13.7 To consider any information received from Bidwells in regard to placing a wooden youth building on the land in front of the changing rooms adjacent to Chequers Lane.
This matter has been delegated to the Amenities committee and will be discussed at the meeting to be held on the 15th April. The clerk will write a holding letter to Bidwells.
- 55/04/13.8 To consider a proposal from PP that costs be met for annual maintenance work necessary to the playing fields.
A quotation of £8,800.00 has been received from Fineturf, the parish council's preferred contractor having used the company on a number of occasions. PP proposed this be accepted, BB seconded, all agreed therefore a resolution to this effect was passed
- 55/04/13.9 To finalise any necessary arrangements for the Annual Parish Meeting to be held on the 22nd May 2013.
It was agreed to invite representatives from the following organisations to speak at the meeting:-
The local police force
Papworth hospital
Papworth Trust
Pendragon School
Subjects to be discussed will include:
The village hall renovation
The parking issues arising in the village
The development of Church Lane to include the old printworks.

56/04/13 Correspondence and Communications
To receive general correspondence and agree any responses and actions

56/04/13.1 Service changes to Cambridgeshire ACRE – to consider if the parish council would like the opportunity to receive face to face support regarding the future running of the village hall before 30th June when full costs will be brought into force.
 Deferred to the next meeting.

57/04/13 Publications

57/04/13.1 Countryside Voice Spring edition (CPRE)
 Available should any councillor wish to access this.

58/04/13 Finance and Procedure

58/04/13.1 To consider a request from the Campaign to Protect Rural England for an increase in their subscription fee.
 It was agreed that CPRE should increase their subscription fee rather than request a donation.

58/04/13.2 To approve accounts for payment as at 10.04.2013.
 Due to an error by BT the last two invoices for the office broadband had not been received but the direct debit has been requested from the parish council's bank account therefore the following require retrospective approval.

BT office Broadband to 31.01.2013 (bill never rec'd)	50.40	Expenses
BT office Broadband to 30.04.2013 (bill never rec'd)	50.40	Expenses

It was resolved to approve these.

The following were presented for payment:

Papworth Trust (repair to village hall door)	27.00	village hall
AJ & R Scambler (lawnmower service)	1970.93	play fields
W Greig (neighbourhood watch signs)	24.00	S137
NSALG (subscription)	66.00	expenses
VJF (sservice & maintenance charges)	1084.38	office
CPRE (subscription)	29.00	expenses
Fosters Horticulture (cemetery maintenance)	216.00	cemetery
A Rowland (Litter picker)	130.00	amenities
Nene Business Services (VAT advice)	432.00	expenses
VJF (peppercorn rent for playing fields 2012-2014)	2.00	play fields
D Rhodes (caretaker pool and hall)	264.00	village hall
D Rhodes (caretaker pool and hall)	24.00	amenities
G Wilson (tuck for youth club)	37.32	youth prov
Connections Bus	780.00	youth prov
HMRC period 12	389.59	Remuneration
HMRC period 12	26.00	youth prov
T Rogers Expenses	13.50	village hall
T Rogers Expenses	6.00	expenses
Clare Taylor (April)	113.80	remuneration
G Wilson (April)	255.41	youth prov
T Rogers (April)	2013.22	remuneration
A Molnar (Rilla youth worker April)	134.40	youth prov
Cambs Water (village hall)	59.39	village hall
SCDC Eurobin village hall	24.52	village hall
SCDC rates village hall April	534.00	village hall
SCDC rates office April	304.20	office

SCDC rates changing rooms	57.38	play fields
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It was resolved to pay these.

59/04/13 Matters for future consideration

59/04/13.1 Car parking situation following the mention of this in the letter received from Bidwells regarding the village sign.

59/04/13.2 Consideration to be given regarding the recruitment of more councillors to the Parish Council.

60/04/13 Date of next meeting(s)

Playing fields	28.05.2013
Amenities committee	15.04.2013
Parish Council Meeting	08.05.2013
Planning Committee	16.04.2013
Cemetery Committee	12.06.2013
HR Committee	15.05.2013
Finance Committee	05.06.2013
Annual Parish Meeting	22.05.2013

61/04/13 Close of meeting

The meeting was closed at 20.45

Signed:
Chairman

Date: