

PAPWORTH EVERARD PARISH COUNCIL

MINUTES OF THE 717th MEETING OF PAPWORTH EVERARD PARISH COUNCIL

HELD ON WEDNESDAY 13TH FEBRUARY 2013

7.30PM

AT THE PARISH COUNCIL OFFICE, UPPER PENDRILL COURT, ERMINE ST. NORTH

PRESENT: Bob Baker (BB), Roy Burley (RB), Chris Howlett (CH), Barry Hume (BH), Chris Meakin (CM), Paul Phillips, Chairman (PH),

IN ATTENDANCE: Mandy Smith, County Councillor (MS), Mark Howell, District Councillor (MH), Nick Wright, District Councillor (NW), Tess Rogers, Clerk (TR)

- 19/02/13 To receive and approve apologies for absence**
Chris Dawson. Bill Nisbet visited the office earlier in the day to regrettably resign from his role as councillor due to increased work commitments.
- 20/02/13 Declaration of Pecuniary Interests**
Paul Phillips and Bob Baker received dispensations in order to speak on agenda item 27/02/13.10 but not to take part in any voting on the issue.
- 21/02/13 To confirm and approve the minutes of the meeting held on the 9th January 2013.**
PP noted that his initials had been incorrectly recorded, once this was amended it was resolved to accept the minutes as a true record of the meeting.
- 22/02/13 Actions Report**
The clerk will report on the progress of items for action resulting from the last meeting.
10/01/13.1 deferred to the next meeting as final cost of project has not yet been determined.
11/01/13.2 A further quotation for the maintenance of the play area and churchyard/cemetery had been received, the clerk was asked to contact the supplier for more details of what is included in the price quoted.
12/01/13.1 iii MS reported that the deferment of the educational element of the Summersfield S106 agreement had been refused by the county council.
12/01/13.1 iv MS reported that due to inclement weather the radio reporter has not yet visited regarding the A428 junction. The parish council will be kept informed of when this will happen.
13/01/13.2 MH had reported back regarding which public benches were the responsibility of the Papworth Trust.
13/01/13.4 Details of the location of the requested neighbourhood watch signs were reported as being Mallory Place and Blyton Road.
13/01/13.6.2 The youth forum meeting had taken place on the 15th January 2013.
- 23/02/13 Matters arising or carried forward from the last or previous meeting**
23/02/13.1 10/01/13.2 To accept and execute the indemnity relating to the S106 agreement relating to 8 The Ridgeway. (carried forward as deferred from the previous meeting).
It was resolved for this now to be accepted and forwarded to the S106 officer
23/02/13.2 11/01/13.2 Comparison quote received for the maintenance of the play area, churchyard and cemetery.

Reported at 22/02/13

- 23/02-13.3 13/01/13.4 Further information received regarding the request for funding towards the cost of Neighbourhood Watch signs. Having been notified of the designation of these signs (see 22/02/13) a resolution was passed to agree the funding of the two signs at a cost of £12.00 each).
- 23/02-13.4 13/01/13.6.2 Final decision required regarding future visits to be made to the village by the Connections Bus. It was agreed to consider this, if the organisers of the bus allowed, at a later date following a final decision to be made regarding the provision of a meeting place for the youth club.

24/02/13 Matters for information only

- 24/02/13.1 Training courses offered by CAPALC
At the current time no councillor is available to undergo training on the specified dates.
- 24/02/13.2 Acceptance received from the Parish Council's litterpicker to extend her hours to cover more areas within the village.
This was noted.
- 24/02/13.3 Village hall heating repaired.
Noted
- 24/02/13.4 Village hall door repaired.
Noted

25/02/13 To receive reports from County and District Councillors

- To receive verbal reports from district and county councillors
- 25/02/13.1 MH reported on the recent benefit changes explaining the cuts in housing benefit. He said it is intended to bring social housing in line with private housing. He explained that owners of empty houses would no longer receive six months council tax reprieve and should a habitable house remain empty for 2 years it would incur 150% council tax.
- 25/02/13.2 NW reported that council tax would rise in the 2013/14 tax year by £4.63 on a band D property. He congratulated the planning committee for noticing the green space on the Local Plan. He asked the committee if the playing field had been included in the framework of the village as many councils had omitted their recreational grounds.
- 25/02/13.3 MS reported that the Highways agency had produced a report about the Caxton Gibbet development. She reported that the issue of the refilling of grit bins has been resolved however the clerk was asked to send the list produced by CH and MH to her to ensure the issue can now be closed. MS said she had been approached by a number of parents of local schoolchildren regarding the gritting of the pavements at the school and she will investigate this.

26/02/13 Parish Council Matters

- 26/02/13.1 To receive a verbal report from the planning committee following the meeting held on the 5th February 2013.
CH reported that two meetings had occurred since the last parish council meeting. A planning consultant had been contracted to advise on the feasibility of a neighbourhood plan being produced for the village. A representative from the company Allia had attended the meeting held on the 5th February to advise on the community facility being considered by Januarys to form part of their planning application involving the old print works. It is possible that the representative may be asked to attend a parish council meeting to inform the council as a whole.

- 26/02/13.2 To receive a verbal report from the amenities committee following the meeting held on the 21st January 2013.
CH reported on the meeting held on the 18th January, updating the parish council on ongoing projects.
- 26/02/13.3 To review the letters received from Mr Tim Lawson, Trustee of the Varrier Jones Foundation and that from Clare Sale of Bidwells regarding the enquiry made to them from the Parish Council concerning the village hall.
These had been circulated to councillors. Upon a suggestion made by the Varrier Jones Foundation (VJF) it was agreed that an informal meeting be held between two of the Trustees of the Foundation and the chairs of the parish council's amenities and planning committees along with its vice chairman, the chairman being unavailable during the daytime which is the preferable time for the Trustees to attend a meeting. The clerk will arrange the meeting.
- 27/02/13.4 To consider a request from the allotment association that they lay the water pipes to provide water to the allotments themselves leaving Anglian Water to fit a water meter.
The clerk had already spoken informally to the estates manager of the VJF who could see no problem however the allotments association will need to present their work plans to the VJF and contact the water company for guidance.
- 27/02/13.5 To consider a request from the allotments association for guidance (both financial and practical) to solving the problems associated with the central haulage way of the allotments having become dangerous due to the inclement weather.
The allotment association is to be asked to provide some costings for a plan to solve this problem. It was suggested that they put some hardcore down to alleviate the problem however it also needs to be noted that cars and heavy vehicles were never intended to be taken down the central haulageway and in so doing have caused this problem. It is not in the agreement with the allotment association that the parish council would provide a 'driveway' between the allotments.
- 27/02/13.6 To consider the adoption of the draft Complaints procedure previously circulated by the clerk.
It was resolved that this be adopted.
- 27/02/13.7 To consider a proposal that the old tree, previously cut down in the churchyard and now lying on the meadowland outside the church wall, be sold for firewood.
MH had been approached by a parishioner regarding this. It was resolved that the tree be sold for firework. MH will pass this information on.
- 27/02/13.8 To consider the future of the youth club to include a decision to be made to provide a dedicated building for the club.
It was suggested that one of the disused buildings in the village could be used, therefore before a decision is made by the council to consider a new building this will be a matter to discuss informally at the meeting with the VJF's trustees.
- 27/02/13.9 To consider any recommendations made by the village hall committee following their meeting to be held on the 11th of February.
The meeting was held to consider the content of the public consultation exhibition to be held later this month. This had previously been agreed with the architects therefore no further recommendations were brought to this meeting.
- 27/02/13.10 To consider a request received from the bowls club for parish council funding towards an extension to the bowls pavilion.
The bowls club had forwarded a letter supported with one quote for a possible extension. It was resolved to agree in principle (3 votes to 1, 2 councillors unable to vote) to assist with the funding of an extension however the parish

council will seek two further quotes and oversee the work should it resolve in full, at a future meeting, to fund the project. The Playing Fields Committee will lead on the project.

28/02/13 Correspondence and Communications
To receive general correspondence and agree any responses and actions

- 28/02/13.1 Cambridgeshire Future Transport, councillor briefing paper
 - 28/02/13.2 Cambridgeshire Local Access Forum
 - 28/02/13.3 Parish Paths and Future Partnerships Meeting
 - 28/02/13.4 Clinical Trial of a Genetically Modified Organism
- All the above information had been circulated to the councillors for their comments, if any, at this meeting. The planning committee will be considering the parish paths issue. There were no further comments at this time.

29/02/13 Publications

- 29/02/13.1 Clerks & Councils Direct January 2013
 - 29/02/13.2 Allotment & Leisure Gardener Issue 1 2013
 - 29/02/13.3 CPRE Cambridgeshire Voice Winter/Spring 2013
- The above publications were available at the meeting and at any time in the parish council office should any councillor wish access to them.

30/02/13 Finance and Procedure

- 30/02/13.1 To approve accounts for payment as at 13.02.2013.
The following payments were presented for payment

Payments for approval		Budget Heading
Espo	1.20	Expenses
Espo	85.20	Expenses
Bremner Partnership	897.00	S106
Papworth Tennis	442.69	Playing Fields/AM
VJF	18000.00	S106
VJF	120.00	S106
Foster Horticulture	216.00	Cemetery
Foster Horticulture	54.00	Amenities
Pendrill Publications	350.00	Newsletter
Pendrill Publications	108.00	Village Hall
Tess Rogers (hire of heaters for village hall)	183.94	Village Hall
Papworth Trust (repair to village hall door)	13.00	Village Hall
PDS Services (hall cleaning)	53.83	Village Hall
PDS Services (hall cleaning)	12.30	Village Hall
Safe-Tec Services(repair to hall heaters)	410.00	Village Hall
Chris Meakin (hall lamps and laminating)	378.85	Village Hall
Darren Rhodes, hall and pool cleaning	360.00	Village Hall & AM
Andrea Rowlands litter picking	110.00	Amenities
Doug Wilson (youth worker)	104.50	Youth Provision
Tess Rogers (Feb pay)	1232.20	Remuneration
Clare Taylor (Feb pay)	90.00	Remuneration
ASL (printer service charge)	33.59	Expenses
BT Village Hall	66.34	Village Hall
BT Office phone	81.46	Expenses
e-on village hall 17.10.12 to 18.01.13	1060.90	Village Hall
ico (renew data protection)	35.00	Expenses

SCDC Conservatory Eurobin	11.96	Amenities
SCDC Village Hall Eurobin	22.40	Village Hall

It was resolved that these be paid.

31/02/13 Matters for future consideration

- 31/02/13.1 The matter of the youth club premises will be further considered.
- 31/02/13.2 The clerk was asked to again e mail the hospital regarding the parking problems caused by its staff.

32/02/13 Date of next meeting(s)

Playing fields	26.03.2013
Amenities committee	18.02.2013
Parish Council Meeting	13.03.2013
Planning Committee	05.03.2013
Cemetery Committee	13.03.2013
HR Committee	27.02.2013
Finance Committee	06.03.2013

- 33/02/13** Close of meeting
- The meeting closed at 20.45