

Papworth Everard Parish Council
Amenities Committee meeting to be held on
Monday 19th October 2015

To be held in the Seminar Room, Papworth Village Hall
Ermine Street South

At 7.00 pm

**All members of the Amenities
Committee are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted at the meeting as set out hereunder**

**Members of the public and press are welcome to attend this meeting except at any
items which are marked confidential.**



Tess Rogers - Clerk
13/10/2015

Agenda

1. **Apologies for absence**
2. **Declarations of pecuniary interest**
3. **To confirm and approve the minutes of the meeting held on the
21st September 2015.**
- 4 **Cemetery Matters**
 - 4.1 Report following the annual headstone safety test carried out on the 3rd October.
 - 4.2 A second quote for the repair of the Cheere tomb has been received. A decision is now required as to how the committee wish to proceed with this matter.
 - 4.3 To review the risk assessment for the churchyard and cemetery.
 - 4.4 Caretaker's report.
- 5.0. **Matters arising or carried forward from the last meeting**
 - 5.1 4.1 To confirm that the anti vandal paint has been applied to the containers standing on the field.
 - 5.2 4.2 Update on the progress of creating a new village sign.
 - 5.3 4.4 an update regarding the condition of the public benches for which the parish council has responsibility.
 - 5.4 4.4 Meeting arranged with Mandy Smith, County Councillor, and representative from the County's Highway department to take place at 10 am on Tuesday 3rd November..
 - 5.5 4.6 Request for action from Papworth Trust regarding obsolete road signs sent to the CEO on the 23rd September 2015.
 - 5.6 5.2 Regarding any necessary maintenance required to the paddling pool prior to the 2016 season. Martin Stone will visit and forward a report on the pool's condition when he is next in the area .
 - 5.7 7.0 To approve the committee's amended terms of reference.
 - 5.8 8.0 To consider an updated quote for the removal of the trees at the old tennis courts.
 - 5.9 9.0 Timberplay will visit to carry out an annual inspection of the play area within the next few weeks.

6.0 To review the following risk assessments.

- 6.1 Litter picking, general cleaning and rubbish removal.
- 6.2 Maintenance of the children's paddling pool.
- 6.3 Use of play equipment by children and members of the public.

7.00 Play Area Inspection Report

- 7.01 Any discussions necessary following the ongoing weekly inspections.
- 7.02 To receive an update regarding the ongoing claim being made against the council regarding an item of equipment in the play area.

- 8.00 To receive a report from the litter picker.

9.0 Matters for further consideration

10.0 Date of next meeting.

Close of meeting