

Papworth Everard Parish Council  
Amenities Committee meeting to be held on  
Monday 21<sup>st</sup> December 2015

To be held in the Seminar Room, Papworth Village Hall  
Ermine Street South

At 7.00 pm

**All members of the Amenities  
Committee are hereby summoned to attend for the purpose of considering and  
resolving upon the business to be transacted at the meeting as set out hereunder**

**Members of the public and press are welcome to attend this meeting except at any  
items which are marked confidential.**

Tess Rogers - Clerk  
15/12/2015

Agenda

1. **Apologies for absence**
2. **Declarations of pecuniary interest**
3. **To confirm and approve the minutes of the meeting held on the 16<sup>th</sup> November 2015.**
- 4 **Cemetery Matters**
  - 4.1 to receive a report following the undertaking of the annual headstone safety test on the 5<sup>th</sup> December 2015.
  - 4.2 To consider any information received with regard to the repair of the Cheere tomb.
  - 4.3 To review the risk assessment for the churchyard and cemetery.  
Deferred from the previous meeting.
  - 4.4 Caretaker's report.
  - 4.5 To agree to publicising a notice in the cemetery that all Christmas wreaths etc will be removed from the cemetery on the 31<sup>st</sup> January.
  - 4.6 To receive a letter from the Commonwealth War Graves Commission.
- 5.0. **Matters arising or carried forward from the last meeting**
  - 5.1 5.1 Update on the progress of creating a new village sign.  
To include a resolution to accept Paul Tait's updated quotation for the amended artwork of the village sign and consideration to be given to the estimate received from signs of the times for production and installation of the sign.
  - 5.2 5.2 An update regarding the condition of the public benches for which the parish council has responsibility. MLH to update the meeting with his progress on this project.
  - 5.3 5.5. To receive an update on the removal of the trees at the old tennis courts.
  - 5.4 5.6.1 To review the risk assessment Litter picking, general cleaning and rubbish removal.  
Deferred from the last meeting.
  - 5.5 5.6.2 To review the risk assessment Maintenance of the children's paddling pool.  
Deferred from the previous meeting.
  - 5.6. 5.6.3 To review the risk assessment Use of play equipment by children and members of the public.  
Deferred from the last meeting.
  - 5.7 6.0 To receive contact details of any local pool repairers.

- 6.0 To consider replacing all safety surfaces under the play equipment in the play area with rubber matting.**
- 7.0 To consider arranging a tree survey to be carried out on all the trees, for which the parish council have responsibility, in the cemetery/churchyard and play area.**
- 8.0 To consider erecting a fence to prevent users of the play area accessing it from across the ditch on Ermine Street North.**
- 9.0 Would the parish council consider placing a grit bin at some point along Ermine Street South?**  
There used to be a bin in the Bernard Sunley car park. However since the redevelopment in that area the bin has vanished and not been replaced. Residents along the bank of Ermine Street South are concerned regarding their safety during icy weather.
- 10.0 Play Area Inspection Report**  
To receive a report following the ongoing weekly inspections.
- 11.0 Matters for further consideration**
- 12.0 Date of next meeting.**

Close of meeting