

# PAPWORTH EVERARD PARISH COUNCIL

Minutes of the Amenities Committee meeting  
held on Monday 16<sup>th</sup> February 2015  
in the Seminar Room, Papworth Village Hall  
Ermine Street South  
At 7.00 pm

**Present:** Mark Honeywood, chairman (MLH), Chris Howlett (CH), Bob Baker (BB),  
Barry Hume (BH).

**In Attendance:** Tess Rogers, clerk

**1. Apologies for absence**

None

**2. Declarations of pecuniary interest**

None

**3. To confirm and approve the minutes of the meeting held on the 12<sup>th</sup> January 2015.**

It was resolved to accept the minutes as being a true record of the meeting. Bob Baker signed the minutes as he had chaired the meeting in the absence of MLH.

**4. Matters arising or carried forward from the last meeting**

4.1 4.1 To confirm that the anti vandal paint has been applied to the containers standing on the field.

This will be addressed as soon as the weather improves.

4.2 4.2 Update on the progress of creating a new village sign.

This item was deferred to the next meeting.

4.3 4.3 To complete the plan of the trees within the village for which the parish council has responsibility.

CH is in the process of completing the plan.

4.4 4.4 At the December meeting a resolution was passed to accept a quote for the removal of the trees surrounding the old tennis courts. This was queried at the December parish council meeting as a lower verbal quote had been received prior to the resolution being taken but was not discussed at the meeting. Further discussion required following advice received from CAPALC.

Advice received from CAPALC was that a verbal quote could not be accepted, a decision was made at the Amenities meeting to accept one out of three written quotes received. To cancel the acceptance of the original quote could put the council at risk of legal proceedings as it would be seen that the parish council was not following correct procedures.

4.5 4.5 To consider requesting funds from the general reserve for the removal of the trees at 4.4 if this is to occur before the new financial year.

It was resolved to apply to the parish council for this funding.

4.6 4.6 To receive an update regarding the removal of the fencing surrounding the old tennis courts.

MLH reported that his previous contact, who had offered to undertake this task free of charge to the council, was no longer prepared to do so considering the extend of the work necessary. MLH was in the process of contacting other possible sources. The clerk was asked to enquire of the maintenance contractors of the playing fields if they might undertake this work.

4.7 4.7 Following Cllr Honeywood's review of the report supplied by the external play area inspector, consideration is to be given to any maintenance/repairs necessary.

MLH had reviewed the report. He said that there were no issues raised that required immediate attention. Any issues mentioned were of an advisory nature requiring general maintenance only.

4.8 5 Update regarding the repairs necessary to the rocking horse.

The clerk had contacted Wicksteed Playgrounds as the rocking horse was equipment originally manufactured by them. It will cost £45.00 for their technicians to visit the play area to ascertain what work was necessary. A report would then be issued. It was resolved to ask the parish council for the funds to progress this matter.

4.9 To agree a date on which the play area training course, as provided by RoSPA might be held.

As Cambourne Parish Council had requested details of the course following the Papworth council's cancellation of that previously booked, it was agreed to ask them if they intended running a course and if so would there be vacant places which our members might take up.

**5 Benches**

To consider where new benches might be required and maintenance required to those existing.

MLH volunteered to take photographs of the benches, whereupon their condition could be assessed and consideration be given to any action necessary.

**6 To further clarify the parish council's position regarding the old tennis courts following a recent enquiry from a local resident.**

It was resolved to assess the condition of the courts once the fencing and trees had been removed from around them.

**7 Report from resident regarding damaged footpath in Ridgeway**

CH will report this matter to the County Highways Department.

**8 Matters for further consideration**

Dog bins – Due to their design the green dog bins have slid down the posts therefore require reseating.

**9 Date of next meeting.**

16<sup>th</sup> March 2015

Close of meeting

The meeting closed at 21.00

Signed:  
Chairman

Date: