

PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the Cemetery and Churchyard Committee Meeting held on Wednesday 10th September 2014 in the parish council meeting room at 18.00

Present: Bob Baker, Chairman (BB), Chris Howlett (CH), Barry Hume (BH)
Lindsey Munnerley Day (LMD), Stephen Byrne (SB).

In Attendance: Tess Rogers, clerk.

1 Apologies for absence

All present

2 To accept the minutes of the meeting held on the 11th June 2014.

It was resolved to accept the minutes as a true record of the meeting.

3 Matters arising or ongoing from the last meeting

3.1 Repair to the 'Cheere' tomb – update

It was agreed that a new quote would be requested from Ivett & Reed as the current one held is dated two years ago.

3.2 Update on the replacement of part of the hedging dividing the cemetery from the churchyard

CH reported that the cuttings he had planted in pots were surviving and he would plant them out into the existing hedge near the end of October.

3.3 To consider any enquiries/comments received following the receipt of letters by grave owners requesting that all kerbing etc be removed from graves and to make any decisions if necessary. (At least one member of the public will be present to discuss his situation).

The clerk had received three separate contacts expressing concern over the letters received. Unfortunately one resident expressing his desire to attend this meeting had been unable to do so.

A discussion was held and it was decided to wait until the 1st of December, being the date mentioned in the letter, before any further action was taken. If any kerbing etc remained around any graves at that time and it could be easily removed, then the parish council would do so at no charge to the grave owner. It was not the committee's intention to cause any grave owners concern at being unable to comply with the contents of the letter.

The clerk will inform the cemetery maintenance contractors of the intended action and request that they take care when strimming/mowing around headstones to avoid any possible damage to these.

3.4 A decision is required regarding the positioning of the recently purchased notice board.

This should be positioned on the right of the path immediately upon entering the cemetery. CH and SB will meet with the contractor to ensure the positioning of the notice board is correct.

3.5 To consider the on going review of the cemetery rules and regulations

CH and SB had been unable to meet to undertake the review but set the date of the 15th September at 11 am to do so.

4 A decision is required regarding the future of the old benches in the cemetery.

It was decided that the two dilapidated benches should be removed but this will wait until such a time as any kerbing etc from on/around graves, mentioned above, require disposal. At such a time the clerk will enquire of the Papworth Trust if their gardening team are able to undertake the disposal of the benches etc.

5 To agree a date upon which to undertake the annual headstone safety test
4th October 2014 at 10.30 am after which the clerk will be notified of the results and will make enquiries regarding the cost of having any unstable memorials made safe.

6 Caretaker's report

SB said that any matters he had intended to comment upon had been dealt with within the above agenda items. He said he had been unable, due to recent health problems, to be too active within his role of late.

7 The clerk's financial report.

Expenditure current year to date	£2959.13
Income current year to date	£ 286.00
Budget	£6562.00
Less expenditure	£2959.13
Plus income	£ 286.00
Total	£3888.87
Further anticipated expenditure to year end	£1720.00

8 Items for action at the next meeting.

Nothing raised at this time/

9 Date of next meeting.

10th December 2014 at 6 pm. Location to be advised.

Close of meeting.

The meeting was closed at 7 pm.

Signed:
Chairman

Date: