

I hereby give notice that, as previously arranged,
**The 722nd Meeting of the Papworth Everard Parish Council will be held on
Wednesday 12th June 2013 at 7.30pm
in the offices Upper Pendrill Court Ermine Street North**

**All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder**



Tess Rogers - Clerk
06/06/13

AGENDA

During the first half of the meeting (at a time to be decided by the Chairman) there will be an Open Forum, when members of the public may ask questions. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 81/06/13 To receive and approve apologies for absence**
- 82/06-13 Declaration of Pecuniary Interests**
- 83/06-13 To confirm and approve the minutes of the meeting of 8th May 2013.**
- 84/06-13 Actions Report**
- 85/06-13 Matters arising or carried forward from the last or previous meeting**
85/06-13 To receive a report from Councillor Hicks following a site meeting with the Highways Department to survey potholes, worn speed cushions etc and to consider any recommendations resulting from the report.
- 86/06-13 Matters for information only**
86/06-13.1 Voices from the village of hope project update – May 2013
- 87/06-13 To receive reports from County and District Councillors**
To receive verbal reports from district and county councillors
- 88/06-13 Parish Council Matters**
88/06-13.1 To receive a report from the planning committee following the meeting held on 4th June 2013.
88/06-13.2 To receive a report from the amenities committee following the meeting held on the 20th May 2013.
88/06-13.3 To receive a report from the village hall committee following the meeting held on the 5th June 2013, with consideration to be given to any recommendations made by the committee.
88/06-13.4 To receive a report from the youth club leader regarding the progress of the club.
88/06-13.5 To consider applications to join the council, as received from local residents.
88/06-13.6 To discuss methods of recruiting new councillors to the parish council since the recent resignations have left the council short of 5 members (it was decided to keep this as an agenda item whilst the current situation remains).
88/06-13.7 To decide on the preferred ice cream vendor to service the playing fields and play area during the coming summer season giving consideration to vehicles

parking on the playing field for this purpose. (Awaiting advice from South Cambs District Council).

- 88/06-13.8 An approach has been made for a private barbeque to be held on either the old tennis courts or the playing field. A decision is required regarding this request.
- 88/06-13.9 To encourage councillors who have yet to attend councillor training to participate in the next course offered by CAPALC.
- 88/06-13.10 To discuss and agree how the Parish Council wishes to proceed regarding the hospital parking situation and, should it be decided a meeting is to be held with the hospital's chief executive, who will represent the council at that meeting.
- 88/06-13.11 To review the process surrounding the Annual Parish meeting.

**89/06-13 Correspondence and Communications
To receive general correspondence and agree any responses and actions**

- 89/06-13.1 To consider a request for a donation received from the Bobby Scheme
- 89/06-13.1 All Together Now – Opening the Digital Door Conference – would any councillor like to attend.

90/06-13 Publications

91/06-13 Finance and Procedure

- 91/06-13.1 To approve the 2012/13 year end accounts upon recommendation from the finance committee following the meeting held on the 5th June.
- 91/06-13.2 To consider any further recommendations received from the finance committee.
- 92/06-13.3 To approve accounts for payment as at 12th June 2013.
- 92/06-13.4 To agree the draft letter to the Santander bank instructing them to remove the previous clerk from their contact list.
- 92/06-13.5 A decision is required regarding the purchase of the 9th edition of Local Council Administration by Charles Arnold Baker at a cost of £60.00.
- 92/06-13.6 A decision is required regarding outstanding amounts owed for the supply of utilities to the changing rooms should invoices be available.

93/06-13 Matters for future consideration

94/06-13 Date of next meeting(s)

Parish Council Meeting	10.07.2013
Planning Committee	02.07.2013
Cemetery Committee	11.09.2013
HR Committee	17.07.2013
Finance Committee	04.09.2013

95/06-13 Close of meeting