

PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the 739th Meeting held on Wednesday 10TH December 2014 at 7.30pm in the offices Upper Pendrill Court Ermine Street North

Present: Bob Baker, Chairman (BB), Roy Burley (RB), Mark Honeywood (MLH), Paul Hicks (PH), Chris Howlett (CH), Barry Hume (BH), Paul Phillips (PP).

In attendance: Mark Howell, District Councillor, Tess Rogers, clerk.
2 members of the public

144/12-14 To receive and approve apologies for absence
Mandy Smith, County Councillor, Chris Dawson.

145/12-14 To receive any declaration of pecuniary interests from members
None declared

146/12-14 Public Participation
Nothing

147/12-14 To approve the minutes of the meeting held on the 12th November 2014
It was resolved to accept the minutes as a true record of the meeting.

148/12-14 Actions Report
To confirm the status of any action points following the meeting held on the 12th November 2014.

148/12-14.1 139/11-14.6 the clerk had asked the Varrier Jones Foundation (VJF) to consider any possible sitings within the village, where it might be possible to house a mobile phone mast. The response was that the parish council make recommendations of possible sites and these would be considered at a future property meeting. RB reported the Harlequin Group (company seeking sites) have contacted Papworth Hospital who do not think the siting of a mast on their site would be appropriate. He said that Harlequin would consider what size mast would best serve the village and where it might best be sited, they would then contact the clerk.

148/12-14.2 All points had been auctioned appropriately.

149/12-14 Matters arising or carried forward from the last or previous meeting

149/12-14.1 136/11-14.1 Upon investigations made by the Allotments Association into siting a water pipe leading from the main at Stirling Way to the allotments, to resolve the parish council's future actions.
As the Allotments Association would be the account holders for the water bills it was agreed that they should pursue this matter, the parish council has previously agreed to pay for the installation of the water meter.

149/12-14.2 139/11-14.5 To decide if any action is required at present with regard to providing a temporary social facility on the playing field.
At the meeting held and attended by the VJF Trustees and CH with BB, the Trustees had said they would grant permission for the parish council to site a temporary building on the playing field for one year pending the outcome of the Conservatory marketing project. It was decided that no further discussion regarding this was necessary at this time.
139/11-14.6 Following their last property meeting the Varrier Jones Foundation has requested that the parish council suggest areas within the

village upon which a mobile phone mast could be sited, the Trustees will then consider these at their next meeting.

See 148/12-14.1 above

150/12-14 Matters for information only

- 150/12-14.1 Christmas waste and recycling 2014.
Noted

151/12-14 To receive reports from County and District Councillors

- 151/12-14.1 MH reported that the Local Plan is currently being considered. He said that unfortunately South Cambs District Council do not have a five year land supply. This could mean developers could make proposals on any available area. The Government is providing the means with which Northstowe will be built, it will sponsor a dedicated team to this end.

152/12-14 Parish Council Matters

- 152/12-14.1.1 To receive a report from the Planning committee following the meeting held on the 2nd December 2014.

CH reported that there had been very few new applications.

a) S/2465/14/NM. Non-material amendment to planning approval S/1101/10 to retain 1.2m high hoop top railings to front of plot 66. Land off Ermine Street South. Information only.

b) S/2468/14/AD. Non illuminated fascia sign to front of unit. Unit 5 Stirling Way. Papworth Everard CB23 3WA. Recommended: Approval

c) S/1291/14/AD. 5 x flag signs; 1 x main entrance sign; 3 x directional signs; 2 x pedestrian crossing sign; and 1 x exit sign. Papworth Trust CB23 3RG. Recommended: Refusal.

- 152/12-14.1.2 CH reported that he and BH had attended the planning forum. In order to encourage small builders neither Community Infrastructure Levy or S106 monies will be made available from developments of 11 dwellings or less.

- 152/12-14.2 To receive a report from the Amenities committee following the meeting held on the 25th November 2014 and to consider any recommendations resulting from this.

MLH reported that it had been decided to revert back to the design, supplied by Paul Tait, for the new village sign, there just need to be a few minor changes.

One of the containers on the playing field had been broken into, it appears a leaf blower has been stolen.

The fencing surrounding the old tennis courts will be removed at no cost to the parish council. An interested resident has stepped forward to suggest the resurrection of cricket within the village. He is confident that he can put a team together. It was agreed to prepare the cricket square for play in the coming season.

- 152/12-14.3 To receive a report from the Village Hall committee following the meeting held on the 26th November 2014 and to consider any recommendations resulting from this.

CH reported that the contractors have applied to the architects for an extension of time as they have experienced a delay of 14 weeks to the contract. This is due, in the main, to a delay in South Cambs District Council approving the brick type/colour for the extension. The architects have approved this as being reasonable. PH queried the delay, CH will ask the architects to provide a detailed list of the delays to include what caused them and how much time was involved for each. RB offered to ask a professional colleague to run through the list, once received, and give his opinion regarding acceptance of reasons. This was agreed.

- 152/12-14.4 To receive a report from the Finance committee following the meeting held on the 9th December and to resolve to approve any recommendations resulting from this.
The finance committee had reviewed the draft budget making changes where necessary. However the committee require a further meeting prior to the next parish council meeting to confirm the precept for the 2015/16 financial year. The committee will meet on the 13th January 2015.
- 152/12-14.5 To receive a report from the cemetery committee and to consider any recommendations resulting from this.
BB reported that the committee had reviewed its budget for the next financial year following the finance meeting held the previous evening. It concluded that a further £10,000 needs to be added to the budget for the repair to the Cheere tomb and other memorials which may fail the annual safety test, to be carried out on the 29th December, should it not be possible to contact next of kin.
- 152/12-14.6 To agree upon a date for the next HR committee meeting.
This will be held on the 14th January at 19.00 prior to the next parish council meeting.
- 152/12-14.7 To receive a proposal put forward that the Amenities committee incorporating the playing fields revert back to being two separate committees. There is a concern that while this remains one committee certain issues concerning amenities may be overlooked as more of the committee members have a greater interest in the sporting aspects over those of amenities.
PP proposed the above, MLH seconded this. A vote was taken, five members agreed while three abstained. Therefore it was resolved that the committee would revert to being two, the amenities committee and the playing fields committee.
- 152/12-14.8 To decide upon an application received for the position of parish councillor. This matter was moved up the agenda and taken after item 145/12-14
Mr Tom Baker had forwarded his application prior to the meeting, and after saying a few words to support his application he was asked to leave the meeting, along with the other non parish councillors present, whilst his application was considered. Following which it was resolved that he be co opted onto the council, whereupon he (along with those others asked to leave the meeting) was welcomed back into the room and asked to join the other councillors at the table for the rest of the meeting. He duly signed the 'acceptance of offer and 'declaration of financial and other interests' forms.
- 152/12-14.9 To agree diary dates for meetings to be held throughout 2015.
The clerk tabled a diary of meetings for 2015. PP asked that a meeting be scheduled for the playing fields committee in August

That under the public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 152/12-14.10 To decide upon a response to the letter received from Bidwells dated 02.12.2014.
A discussion was held, the outcome being that the parish council will await receipt of the marketing material from Barfords and will respond as per the letter accordingly.

At this point it being 21.30 it was resolved to extend the meeting by thirty minutes.

153/12-14. Correspondence and Communications
To receive general correspondence and agree any responses and actions.

153/12-14.1 The clerk circulated a letter from the Papworth Indian Cultural Association received the day of the meeting inviting councillors to attend their celebrations of being in operation for ten years. R.S.V.P to be by the 28th December. Councillors should let the clerk know in advance of that date if they would like to attend.

154/12-14 Finance and Procedure

154/12-14.1 To retrospectively approve any payments made since the last meeting. It was resolved to retrospectively approve the following:-

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154/12-14.2 To approve accounts for payment as at the 10th December 2014. It was resolved to approve the following for payment:-

Papworth Tennis Club	291.04	Playing Fields
Berrycroft Stores	102.00	Playing Fields
Ed Payne (seats in play area)	145.00	Amenities
Purcell, Miller, Tritton	3008.69	S106
Titan Arctic Store	55.80	S106
SLCC (CAB 9th Edition)	69.00	Expenses
Madooka	42.00	Expenses
Tess Rogers Expenses	39.74	Expenses
HMRC period 8	236.70	Remuneration
Pendrill Publications Dec	350.00	Newsletter
Foster Horticulture	216.00	Cemetery
Salaries	1681.38	Remuneration
T J Evers	211363.00	S106
T J Evers	42272.60	VAT
SCDC organic bin	13.37	Playing Field
SCDC Rates changing Room Dec	52.00	Playing Field
SCDC Rates Office Dec	311.00	Office
BT Office Broadband	50.40	Expenses

It was to be noted that the T J Evers payment was on account only as it contained payment of a portion of the extension of time to the contract.

Two invoices had been received from Purcell but not paid as PH requested they be held pending further investigation into the Extension of Time claim being made by the contractors.

155/12-14 Matters for future discussion

155/12.14.1 To consider the continued rental of the container which is storing the village hall contents.

156/12-14 Date of next meeting

14th January 2015

Close of meeting

The meeting was closed at 21.45.

Signed:
Chairman

Date: