

PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the Village Hall Committee Meeting
held on the 9th December 2013 at 18.00
In the Parish Council Meeting Room, Upper Pendrill Court

Present: Chris Meakin, Chairman (CM), Bob Baker (BB), Chris Howlett (CH),
Barry Hume (BH)

In attendance: Tess Rogers, clerk

1 Apologies for absence

Paul Phillips

2 Declaration of pecuniary interests

None declared

3 To confirm and approve the minutes of the meeting held on the 23rd October 2013

It was resolved to accept the minutes as a true record of the meeting.

4 To confirm the amended 'Licence to carry out works' as returned from the Varrier Jones solicitors.

It was resolved to accept the licence amended following a communication between Councillor Hicks and Jonathan Harrop, solicitor to the Varrier Jones Foundation.

5 To agree the final 'tender' price for the renovation project prior to appointing the preferred contractor.

This had been agreed via e mail but required formal confirmation at a meeting. CH raised a query regarding the need for the lift serving the stage to extend down into the basement of the hall. CM will forward this query to Gavin Lewis (Purcell) which may result in a reduction to the tender price.

In order to avoid any further delay it was resolved to accept the current tender price of £861,576.81 giving consideration to the possibility of this being reduced if necessary.

6 To agree to accept a quote from those received for the Arboricultural Impact Assessment as required by South Cambs District Council's planning department.

Two quotes had been received, it was resolved to accept that from Green Willow Associates at £450.00 plus VAT.

7 To consider ways of making a photographic record of the refurbishment project.

It was decided that members of the committee will take photographs at various stages of the renovation project. To hire a professional photographer was considered to be inappropriate use of public funds.

Close of meeting

The meeting was closed at 18.55