

I hereby give notice that,  
**A meeting of the Papworth Everard Parish Council Village Hall  
Committee will be held on  
Wednesday 7<sup>th</sup> May 2014 at 19.00  
in the Parish Council meeting room  
at Upper Pendrill court**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate considering the nature of the meeting.



Tess Rogers - Clerk  
30.04.2014

**AGENDA**

- 1 Apologies for absence
- 2 Declaration of pecuniary interests
- 3 To confirm and approve the minutes of the meeting held on the 2<sup>nd</sup> April 2014.
- 4 Further discussions required regarding the setting up of a committee to run the hall
- 5 To consider the latest position regarding the proposal/quotation for the supply of a stage lighting/curtaining system.
- 6 To receive advice/information from community members present.
- 7 To consider matters carried forward from the previous meeting.
  - i) Have hand dryers been included in the tender?
  - ii) List of required items
  - iii) Necessary policies
  - iv) Opening event
- 8 Matters for future consideration.

Close of meeting