

# PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the Amenities Committee meeting  
held in the offices Upper Pendrill Court Ermine Street North  
on the 15<sup>th</sup> October 2014 at 7.00 pm

**Present:** Mark Honeywood, Chairman (MLH), Bob Baker (BB), Chris Howlett (CH),  
Barry Hume (BH), Paul Phillips (PP), John Booker (JB).

**In attendance:** Tess Rogers, clerk

**1. Apologies for absence**

Dave Peck

**2. Declarations of pecuniary interest**

None

**3. To confirm and approve the minutes of the meeting held on the 21<sup>st</sup> July 2014.**

It was resolved to accept the minutes as being a true record of the meeting.

**4. Matters arising or carried forward from the last meeting**

4.1 5.1.1 To agree a date to apply the anti vandal paint to the containers standing on the field.

MLH will carry out this work, weather permitting, on the 19<sup>th</sup> October.

4.2 9 to receive an update on the condition of the goal mouths prior to the start of the new football season.

MLH reported that these were not in a very good state. Although grass seed was laid by PP and MLH and has started to take there is not sufficient time before continued play takes place for this to make a difference.

4.3 10 To consider any information received regarding a second hand trailer to replace that stolen.

A kind offer has been made by a resident to donate to the parish a smaller trailer than that stolen. However it doesn't have the correct connector to attach to the tractor and there is no inside storage for it, so unfortunately the parish council is unable to accept the offer.

4.4 11.1 To consider the next step towards recreating the old village sign, if this is the committee's decision.

It was decided that a simpler design than that used on the previous sign should be considered. Therefore the clerk was asked to source a design which illustrates the village name with the Pendragon symbol at centre point of the design. PP will supply the pendragon symbol.

4.5 11.3 To complete the plan of the trees within the village for which the parish council has responsibility. This will then be passed to the tree warden to ensure regular inspections are carried out.

This remains ongoing.

4.6 11.6 to consider and make a decision regarding the two quotes received to remove the trees surrounding the old tennis courts.

Quotes received were for removing the trees to ground level. The committee felt this would not be sufficient so the clerk was asked to source quotes for removing the trees in their entirety. These will be presented at the next meeting.

4.7 13 to consider the revival of the cricket square and score following an enquiry from a local resident regarding the setting up of a cricket team within the village (although it is appreciated that currently no decision has been taken regarding the provision of a facility from which refreshments can be offered).

It was agreed to request that the resident attend the next meeting and bring a list of names of residents wishing to form a cricket team in time for the next season. It

would then be decided if there is sufficient interest to warrant preparing the cricket square and score for continued play.

- 4.8 14 To consider any information regarding playground inspection courses. ROSPA offer training courses on clients own premises for a fixed price for a maximum of 20 volunteers. It was resolved that the clerk would book a course and as many of the amenities committee attend as so wish. Vacant places could be offered to other local parish councils.

#### **5 Bowls club report**

In the absence of the bowls club representative PP reported that the end of season groundworks have been done and the parish council will shortly receive an invoice for this. The bowls club will be paying £700.00 towards this.

#### **6 Tennis club report**

John Booker reported that the club had experienced a small decrease in the number of its junior members. However current membership totals a healthy 120.

The club offers coaching across all age groups and has recently made a bid to the Varrrier Jones Foundation for funding towards the coaching of members of the community that have a disability.

The club, having received a grant from the LTA, is able to continue to provide coaching to the pupils of Pendragon School.

The club would like to thank the parish council for implementing measures which have reduced the amount of mud being taken onto the tennis courts.

#### **7 Football clubs report**

MLH reported that the changing rooms have been re weather proofed and the gutters cleaned out.

The playing fields had not received any end of season maintenance work as quotes had not been received in time. The field does require spraying with weed killer, a contractor will need to be found to undertake this work.

#### **8 To agree the second quote received for the cementing in of the two newly purchased benches for the play area.**

It was agreed to accept the quote supplied by Paynes Property Maintenance.

#### **9 To once again consider the renovation of the old tennis courts.**

A discussion took place whereby it was mentioned that there hadn't appeared to be much use made of the courts in recent months. It was agreed to have the trees surrounding the courts removed. The clerk had sourced two quotes for this work but these were for removing the trees at ground level. The committee agreed that the trees should be removed in their entirety therefore the clerk will source further quotes.

The fencing is in severe disrepair and requires removing. MLH volunteered to make enquiries of a contact who may be able to undertake this work. There was no decision made regarding replacing the fencing at this stage, neither undertaking any maintenance work to the surface of the courts. It is to be noted that the courts are too close to nearby residences to consider turning them into a multi user games area.

#### **10 To review the current job description for the litter picker role.**

It was agreed that the job description is to far reaching for the current hours and salary budgeted for the role. Therefore the areas covered by the job description will be reduced to those for which the parish council holds responsibility, namely the bus shelters, the youth shelter on the playing field, the shelter on the corner of Barons Way, the play area and the playing field. The salary for the role will remain as it is.

- 11 Update following the closure of the paddling pool.**  
To incorporate any considerations regarding repairs etc to be carried out before 2015.  
The area on the bottom of the pool near the drain hole, where water is seeping under the lining, was not repaired before the 2014 season therefore this will need to be done prior to 2015.  
Before the 2015 season the committee will consider a small charge being levied on families visiting the pool
- 12 To consider a request made by a local resident regarding the re instatement of the bmx track**  
It was resolved that the parish council are in no position to re instate the track particularly as it has no control over the area of land in question.
- 13 A decision is required to request that SCDC remove the temporary eurobin placed at the Conservatory over the summer period.**  
It was agreed that the clerk should contact South Cambs District Council and ask for the bin to be removed now that the paddling pool is no longer in use. One bin is sufficient to cope with the litter lifted from the play area and playing field
- 14 Following a concern voiced by a parishioner that branches of some of the trees standing on the playing field are overhanging the road in Barons Way and are subsequently catching on the roofs of lorries passing under them. A decision is required that these are cut back.**  
It was agreed to monitor this situation as no complaints have been received from lorry drivers themselves
- 15 BB has made a proposal that a number of hazelnut tree saplings, which he has might be planted around the village. Therefore, if the committee considers this appropriate, a discussion is needed as to suitable places where these could be planted out.**  
CH volunteered to plant out the six seedlings in question, in appropriate positions in the village.
- 16 Playground inspections report.**  
MLH reported that the trim trail is in need of repair. The clerk has sourced one quote but was asked to get another.  
One of the tyres on the tyre swing needs replacing, the clerk will approach Timberplay for a price for a new tyre plus labour to undertake the necessary work.  
The paved surround of the paddling pool has weeds growing through it. The clerk will contact the grounds maintenance contractor and ask that these are sprayed with weed killer etc.
- 17 Matters for further consideration**  
To reinstate procedures towards the placing of a sports pavilion/youth room on the playing field. PP will approach manufacturers of wooden style buildings for details. The clerk will make enquiries of the National Grid regarding laying on an electricity supply to the changing rooms.
- 18 Date of next meeting.**  
Tuesday 25<sup>th</sup> November 2014

Close of meeting  
The meeting was closed at 20.45

Signed:  
Chairman

Date:

