

PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the amenities committee meeting
held on Monday 17th March at 18.30
in the parish council meeting room
Upper Pendrill Court Ermine Street North

Present: Chris Meakin Chairman (CM), Bob Baker (BB), Mark Honeywood (MH),
Chris Howlett (CH), Barry Hume (BH)

In attendance: Tess Rogers, clerk, Tom Martin, paddling pool volunteer (TM)

1. Apologies for absence

None

2. Declarations of pecuniary interest

None declared

**3. To confirm and approve the minutes of the meeting held on the
17th February 2014**

It was resolved to accept the minutes as a true reflection of the meeting.

4. Matters arising or carried forward from the last or previous meeting

4.1 Village sign (4.1) Ongoing

This matter will be revisited once an ease upon the cash flow situation is realised.

4.2 To receive an update regarding the provision of a cycle path from Papworth to Caxton Gibbet. (4.2).

Mandy Smith is wishing to arrange a meeting with Papworth Hospital, Papworth Trust and the parish council to consider the implications of providing the pathway; the clerk will contact her to discuss dates.

CM will contact the Highways Agency to negotiate a better response to the parish council's enquiry regarding the provision of a footbridge across the A428, taking into consideration the proposed filter lane.

4.3 To complete the plan of the trees within the village for which the Parish Council has responsibility, this will then be passed to the tree warden to ensure regular inspections are carried out. (4.3)

CH continues to work on the plan.

4.4 To receive an update on the water supply to the allotments (4.4). To consider any response received from Bidwells.

The Varrier Jones Foundation (VJF) are now in a position to prepare the letter of easement for the parish council to carry out the necessary works however prior to instructing their solicitors they require that the parish council agree to being responsible for 10% of any ongoing maintenance charges on the existing pipe to which it wishes to connect, and 100% of any maintenance charges on the new pipe to be fitted. A resolution was passed to this effect. Three quotes will be sourced for the work to include the provision of the water troughs.

4.5 To receive an update regarding the direct supply of utilities to the changing rooms (4.76a).

CM reported that the VJF are in agreement for the parish council to take services across the green area beside the conservatory car park, this would require a letter of easement.

4.6 4.8.2 To consider further advice received from Timberplay regarding the maintenance of certain items of the play equipment. To include clarification regarding the amount of safety surfacing required.

At the previous meeting Timberplay had recommended a quantity of 37 cubic metres of cushionfall being necessary to top up those areas surrounding items in the play area considered short on safety surfacing. The committee had considered this rather a large quantity. The clerk had clarified this to be the correct amount. Before this is ordered Timberplay will be visiting the play area to carry out repairs and will further check the quantity required and confirm this. (see also 5 below).

- 4.7 Update regarding maintenance required to the notice boards. (4.11)
The clerk is awaiting a quote for the required work.
- 4.8 To receive an update on the vacant litter picker position. (4.12)
Mrs Linda Weaven has been recruited into the position with effect from the beginning of March.
- 4.9 To consider means of possible prevention of HGVs partially driving on to the roundabout at the end of Ridgeway near the walk through to Ermine Street North. (5)
Councillor Mandy Smith will be meeting with the responsible parties within the week and will report any decisions made.
- 4.10 To consider any quotes received for any works required to renovate the old tennis courts. (6)
Three relevant companies have been out to view the courts; a quote has been received from one. Therefore two quotes are awaited and all three will be discussed at the next meeting.
- 4.11 To receive an update regarding the provision of a sports pavilion/youth room on the playing field. To include a response from the sports clubs (7).
BB reported that he had spoken with the bowls club, further responses are awaited from the football club and the Varrier Jones Foundation before any further decisions can be taken.

5 Consideration to be given to approaching Timberplay for advice regarding the area surrounding the roundabout on the play area.

The clerk has been advised by Timberplay that the best approach would be, once the ground is dry, to top up the ground with topsoil, flatten and cover it with turf and then add grass matting for protection.

6 Tom Martin and Nick French are to be approached for advice regarding the refurbishment of the paddling pool.

TM reported that;

- i) the rendering on the external walls of the pool has blown and needs repairing and repainting. He offered to carry out the necessary repairs if the parish council supplies the materials. It was decided that the paint used should be green. TM will list the necessary materials for the clerk.
- ii) There are marks and scratches on the painted surface of the pool. TM, again, kindly offered to paint these in if the clerk can identify the type of paint previously used.
- iii) There is an area around the drain in the pool where water has got underneath causing the surface to lift. The clerk will contact the contractor who carried out similar work to the pool prior to the 2013 season, for a quote to repair this problem.
- iv) There is no indication of the level of glass particles within the sand which fills the filter. Paul Phillips will be asked for advice as he, along with Darren Rhodes, last changed the sand in the filter.
- v) When the pool is in operation the time clock runs throughout the night. TM asked if a) the filter can be switched off and b) if so could a time clock be wired into the system? The clerk will source this information.

- vi) Mud is taken into the pool as children run in and out. Would it be possible to put some material, such as Astroturf, at each entry point to alleviate some of this problem? The clerk will contact a golf club from whom it may be possible to purchase small quantities of Astroturf.
- vii) More volunteers are needed to maintain the pool in the forthcoming season. The clerk has advertised in both the News&Views and on the website and will put a notice on the public notice board.
- viii) TM will forward to the clerk a list of the chemicals needed to commence the forthcoming season.
- ix) That when the grass is cut it tends to get into the pool and clog the filter. The clerk will contact the maintenance contractors and ask that the grass be collected to avoid this occurrence.

7 To reconsider the bench refurbishment project

It was agreed to recommence the project with the bench at the end of Varrier Jones Drive. The clerk will contact the contractor who worked on the project in 2013 and ask him to undertake this next stage.

8 Playground inspections report.

CH reported that the material covering the lower chains of the nest swing is in poor condition. The clerk will ask the advice of Timberplay regarding replacement. CH will take photographs of both this problem and of the zipwire should Timberplay then be able to offer a quote for re tensioning the wire, as a comparison to the quote already received. CH reported there was graffiti in the youth shelter.

9 Matters for further consideration

10 Date of next meeting.

22nd April 2014

Close of meeting

The meeting was closed at 20.30

Signed:
Chairman

Date: