

PAPWORTH EVERARD PARISH COUNCIL

Draft minutes of the of the Cemetery and Churchyard Committee Meeting held on Wednesday 10th December 2014 in the parish council meeting room at 18.00

Present: Bob Baker, Chairman (BB), Chris Howlett, (CH), Barry Hume, (BH)

In Attendance: Tess Rogers, clerk

- 1 Apologies for absence
None received
- 2 To accept the minutes of the meeting held on the 10th September 2014.
It was agreed to accept the minutes as being a true record of the meeting.
- 3 Matters arising or ongoing from the last meeting
 - 3.1 Repair to the 'Cheere' tomb
A new quote for the repair has been received therefore a decision regarding this is necessary.
BB reported that he and CH had recently visited the tomb and it is a very bad state of repair. It was decided to contact the diocese for advice on how the parish council should proceed with any repair and whether planning consent is required.
It was also agreed that following the quotation supplied by Ivett & Reed a second should be sought. BB proposed that £10,000 should be allowed in the 2015/16 budget for repairs to the tomb plus other memorials which may fail the annual safety test.
 - 3.2 Update on the replacement of part of the hedging dividing the cemetery from the churchyard
CH reported that this is work in progress.
 - 3.3 To readdress the matter of disallowed kerbing and items adorning graves and to make a decision as to how to proceed now that the three months, as notified to the next of kin of the graves concerned, is now at an end.
BB reported that there is only one grave that still has kerbing of any sort remaining around it. It was agreed to remove this and other items placed on graves which were outside of the cemetery rules and regulations. The items will be placed at the head of the grave for collection. If these remain, after three months they will be disposed of.
 - 3.4 The new notice board is now in place in the cemetery, a decision is required regarding the summarised rules and regulations to be posted on the board (see 5 below).
It was agreed to place section four of the document on the board.
 - 3.5 To agree to adopt the recently reviewed and subsequently amended rules and regulations of the cemetery.
It was resolved to adopt the amended document.
 - 3.6 A new date is required for the annual headstone safety test.
This will be undertaken on the 29th December 2014 at 10 am.
- 5 Caretaker's report
The caretaker was not present to give a report
- 6 The clerk's financial report.
The clerk reported income of £715.00 against expenditure of £3,895.13. The 2014/15 budget figure is £6562.00 therefore to date there is some £3,381.87 left in the budget (this includes offsetting the income against expenditure).

7 Items for action at the next meeting.

7.1 To identify where the contractors could leave the grass cuttings etc as they are currently leaving this on the earth store which is now in danger of falling down the slope where it is placed.

7.2 To consider the use of tree guards around the hedglings once they are placed (see 3.2).

8 Date of next meeting.

11th March 2015 at 16.00 in the meeting room, Papworth Village Hall

Close of meeting

The meeting was closed at 19.00

Signed:
Chairman

Date: