

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

## VILLAGE HALL COMMITTEE

A meeting of the Village Hall Committee will be held on  
**Tuesday 17<sup>th</sup> January 2017 at 7.30pm**  
in the **Seminar Room, Papworth Village Hall, Papworth Everard, CB23 3RD**

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate considering the nature of the meeting.

**Sarah Cruse - Clerk**  
**12/01/2017**

## AGENDA

- VH 01/01-17 Apologies for absence**
- VH 02/01-17 Declaration of pecuniary interests.**
- VH 03/01-17 To confirm and approve the minutes of the meeting held 20 December 2016**
- VH 04/01-17 Actions List**  
To review outstanding actions
- VH 05/01-17 Matters arising or carried forward from previous meetings.**  
VH 05/01-17.1 To review and agree the spec for landscaping for the carpark area and lighting bollard options (CH)
- VH 06/01-17 Report by the Village Hall Bookings clerk on recent and future bookings**
- VH 07/01-17 To agree the updated Terms & Conditions for bookings and revised charging schedule for the Village Hall rates**
- VH 08/01-17 Suggestions for matters for future consideration.**
- VH 09/01-17 Date of next meeting: Tuesday 21 February 2017**

**Close of meeting**