

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

AMENITIES COMMITTEE

Minutes of the Amenities Committee Meeting
held in the Seminar Room, Papworth Village Hall on Monday 16 January 2017

Present: Mark Honeywood (Chairman) MH, Chris Howlett (CH), Bob Baker (BB),

In attendance: Sarah Cruse SLC (Clerk), Stephen Byrne (Cemetery Caretaker)

AM 01/01-17 Apologies for absence
Barry Hume (BH)

AM 02/01-17 Declarations of pecuniary interest – None

AM 03/01-17 To confirm and approve the minutes of previous meeting
It was resolved to accept the minutes as being a true record of the meeting held on 19 December 2016 (proposed CH, Second BB Agreed All)

AM 04/01-17 To review the current Actions List
All action points had received attention and are ongoing or appear further in the agenda for discussion (see Actions List for updates)

AM 05/01-17 Cemetery Matters
To report on any recent Interments to the cemetery
26 January 2017 – Interment of Mrs Barbara Gipson Row 4 Plot 52

AM 06/01-17 Matters arising or carried forward from the last meeting
16/12-2016.3 The documents for the grass cutting tender were circulated at the meeting for information. A few minor amendments were agreed upon. The documents will be updated and the Tender for a 2 year contract, will be sent out on 17 January for return no later than 17 February. This will be a sealed tender bid – to be opened, reviewed and agreed at the next Amenities Committee meeting on 20 February 2017.

AM 07/01-17 To receive an update on progression of the new village sign.
The artwork is with the designer and the clerk is currently awaiting designs to be provided for review at the next Amenities Committee meeting

AM 08/01-17 To receive an update regarding pollarding of the trees around the tennis courts
The Clerk will contact the Trees Officer at South Cambridgeshire District Council to see if they can come and look at the trees and offer guidance about the types of trees either are and what amount of tree surgery they can survive.

AM 09/01-17 Play Area Inspection Report
The paddling pool requires draining and debris to be removed.
The areas around the play equipment have been raked and do not require topping-up.
Filling is still required beneath the roundabout structure.
Timbercare will carry out any necessary remedial works – MH to contact them to arrange.
It was noted that the play area is still being well used during the winter.

AM 10/01-17 Correspondence Received
AM10/01-17.1 SCDC – proposed tree safety survey service.
The proposed service from SCDC was discussed. It was agreed that this might be something that would be of interest to the Parish Council in the future. The Clerk will confirm our interest with SCDC and request further details once known.

AM 11/01-17 Matters for further consideration

BB queried when the next kerbside collection for small electrical appliances is scheduled. The Clerk has approached SDCD but they do not offer this service. SLC to investigate further.

AM 12/01-17 Date of next meeting

Monday 20th February 2017 at 7.00pm

The meeting closed at 7.35pm

Signed: ----- (Chairman) Date: -----