

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

PARISH COUNCIL MEETING

I hereby give notice that, as previously arranged,
**The 764th Meeting will be held on Wednesday 8 March 2017 at 7.30pm
in the Seminar Room at Papworth Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Sarah Cruse – Clerk
01.03.2017

AGENDA

Members of the press and public are welcome to attend this meeting except for any item labelled confidential. The press and public may not speak when the council is in session but they can make points in the allocated time. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting.

- 30/03-17** **To receive and approve apologies for absence**
- 31/03-17** **Declarations of pecuniary and other Interests**
- 32/03-17** **Public participation**
- 33/03-17** **To confirm and approve the minutes of the previous meeting.**
- 34/03-17** **Actions Report**
To confirm the status of any action points from previous meetings.
- 35/03-17** **Matters for information only**
- 36/03-17** **To receive reports from County and District Councillors**
- 37/03-17** **Parish Council Matters**
 - 37/03-17.1 To receive a report from the Village Hall Committee held 21 February 2017.
 - 37/03-17.2 To receive a report from the Amenities Committee held 20 February 2017.
 - 37/03-17.3 To receive a report from the Planning Committee held 7 March 2017.
 - 37/03-17.4 To receive a report from the Playing Fields Committee held 29 February 2017.
 - 37/03-17.5 To receive a report from the HR Committee held 1 March 2017.
- 38/03-17** **To receive an update on progress regarding the implement shed and review and approve the proposed amendments to the Lease**
 - 38/03-17.1 To review and approve the updated Lease document as provided by the Varrier-Jones Foundation.
 - 38/03-17.2 To approve an additional £415.00 spend to increase the height and clearance on the new implement shed

- 39/03-17** **To receive a recommendation from the HR Committee to approve the following policies and procedures:**
39/03-17.1 Lone Working Policy
39/03-17.2 Grievance Procedure
39/03-17.3 Disciplinary Procedure
- 40/03-17** **To receive a recommendation from the HR Committee to approve the proposed workplace pension provider and associated set up costs**
- 41/03-17** **Correspondence and Communication**
To receive general correspondence and agree any responses and actions
41/03-17.1 Correspondence from Julia Scarboro – Defibrillator
41/03-17.2 Notification from SDCD – Parish Council Elections
41/03-17.3 Renewal of CPRE Membership
41/03-17.4 Notification from CAPALC of the 2017-18 S137 allowance
- 42/03-17** **To review and approve donation requests received**
42/03-17.1 The WI
42/03-17.2 Cambridgeshire Libraries – Summer Reading Challenge
42/03-17.3 Rendezvous
42/03-17.4 Request for provision of toilets for the Village Fete
- 43/03-17** **To consider as request from the Village Hall Committee to purchase shelving for the Caretaker’s cupboard**
- 44/03-17** **To discuss and decide upon a plan to cover the duties of the Caretaker during a planned absence in April/May 2017**
- 45/03-17** **Finance and Procedure**
To approve accounts for payment.
- 46/03-17** **Matters for future discussion**
- 47/03-17** **Date of next meeting(s)**
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|------------------------|-------------------------|--------|
| Amenities Committee | Monday 20 March 2017 | 7.30pm |
| Village Hall Committee | Tuesday 21 March | 7.30pm |
| Finance Committee | Wednesday 29 March 2017 | 7.30pm |
| Planning Committee | Tuesday 4 April 2017 | 7.00pm |
| Parish Council | Wednesday 15 April 2017 | 7.30pm |

Close of meeting.

Signed: Date:

Mr P Phillips
Chairman