

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

AMENITIES COMMITTEE

Minutes of the Amenities Committee Meeting
held in the Seminar Room, Papworth Village Hall
on Monday 20 February 2017

Present: Mark Honeywood (Chairman) MH, Chris Howlett (CH), Bob Baker (BB), Barry Hume (BH)
Paul Phillips (PP)

In attendance: Sarah Cruse SLC (Clerk),

AM 13/02-17 Apologies for absence – None

AM 14/02-17 Declarations of pecuniary interest – None

AM 15/02-17 To confirm and approve the minutes of previous meeting

It was resolved to accept the minutes as being a true record of the meeting held on 16 January 2017 (Proposed CH, Second BB Agreed All)

AM 16/02-17 To review the current Actions List

All action points had received attention and are ongoing or appear further in the agenda for discussion (see Actions List for updates)

AM 17/02-17 Cemetery Matters

AM 17/02-17.1 To report on any recent interments to the cemetery – None

AM 17/02-17.2 To review and approve a memorial request

A request was received to erect a memorial headstone at Plot 88 Row 6 in the cemetery. It was resolved to approve the application (Proposed MH, Seconded CH, Agreed All)

AM 18/02-17 Matters arising or carried forward from the last meeting

AM 18/02-17.1 Update – Kerbside small electrical collections

WISER Recycling who have made collections in the past are currently not operating due to a fire at their recycling plant. They hope to continue in the future once their site is rebuilt.

AM 19/02-17 To review tender documents received for the Grass Cutting and agree upon the preferred supplier to award the contract to

3 tender documents were received by the closing date and opened at the meeting.

The quotes were discussed and costed to ensure like for like comparison.

It was resolved to accept the submission from Herts and Cambs Ground Maintenance Ltd for the grass cutting and maintenance contract with effect from 1 April 2017 for a period of 2 years. (Proposed MH, Seconded CH, agreed All)

AM 20/02-17 To receive an update on progression of the new village sign

The clerk presented the updated designs provided by the Graphic Designer which were discussed. The committee felt that the signs had not progressed in design and are not suitable in their current form. SLC to approach Coastline Graphics for a quote to produce artwork for the sign and to report back at the next meeting.

AM 21/02-17 To decide upon the provision of signage, a bike rack, waste bin and volleyball net storage (Goalposts) for the Multi Use Games Area

Discussion was had regarding the requirement for a bike rack to be situated outside the MUGA and a bin at the entrance, plus signage to request 'no littering', 'no bikes on the MUGA' and 'please shut the gate'.

In addition a storage solution is required for the Volleyball posts and nets. Currently the five-a-side goalposts are in storage as they cannot be used when the volleyball posts and

net are in place. MH to look at suitable options for storage of the posts and a system to manage its use. To report back at the next meeting.

AM 22/02-17 Play Area Inspection Report

The paddling pool pump requires attention as it is clogging up with leaves.

The foundations of the rope bridge over the ditch are becoming exposed as the soil is eroding. A quote is required for remedial work.

Soil erosion around the carousel – quote required for remedial work.

The soil bank around the wooden house requires filling and re-turfing – quote required.

Aerial Runway – the seat has been removed for safety reasons. The structure should be taken down and replaced. Quotes required to remove and replace the aerial runway – possibly in a new location. The area of grass at the end of the play area was suggested as a possible location.

Trim Trail – one stepping block is missing, All ropes and springs are in good order. Quote required for replacement stepping block.

MH to liaise with SLC to obtain necessary quotes.

AM 23/02-17 Matters for further consideration

CIMA Building – it has been noted that the hedging at the front of the old CIMA building has become overgrown with brambles. SC to request that the County Council take action to cut the hedging back

Paddling Pool – repairs are required around the filter plate in the paddling pool where the surface is lifting.

AM 24/02-17 **Date of next meeting**

Date of next meeting
Monday 20th March 2017 at 7.30pm

The meeting closed at 9.05pm

Signed: _____ **(Chairman)** **Date:** _____