

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

PLAYING FIELDS COMMITTEE

**Minutes of the meeting held on Tuesday 22 November 2016
at 7.00pm in the Seminar Room at Papworth Village Hall**

Present: Paul Phillips (PP), Chairman, Pete Cruse (PC), Mark Honeywood (MH),

In attendance: Sarah Cruse (SLC), Clerk, Andrew Ellis (AE) Cricket Club representative,
George Gundry (GG) Tennis Club Representative, Kerry Winsor

01/11-2016 Apologies for absence

Andy Buck (AB) Football Club Representative,

02/11-2016 Declarations of pecuniary or other interest

None

03/11-2016 To confirm and approve the minutes of the previous meeting

It was resolved to accept the minutes for 27 September as being a true record of the meeting.

04/11-2016 Public Participation

To receive an update on plans and arrangements for the Papworth Village Fete 2017 from Kerry Winsor.

Following the success of this year's event, KW presented outline plans for the 2017 village fete – to be split over 2 days. The dates of 10 & 11 June 2017 were requested and confirmed for the next event with sporting events to be held on the Saturday and the fete and presentation on the Sunday.

The event will be on a larger scale than this year with more stalls and food outlets. Rocky's have been approached to provide food again. PC requested that written confirmation be sought from Rocky's to confirm they are happy for there to be additional food sellers.

It was agreed that, as for this year's event, access to power from the changing rooms would be available and that general cover will be provided via by the Parish Council's public liability insurance. All food outlets and bouncy castles must provide evidence of their own public liability insurance.

The Fete Committee would like to approach the Parish Council for support – KW to put request in writing for consideration.

KW will apply for a licence from SCDC.

PC requested that copies of the risk assessments, Health & Safety plan and site plan are provide to the Parish Council prior to the event.

05/11-2016 To receive a report from the Tennis Club

GG requested updates regarding :

1. Grassed area car park - the VJF submitted a planning application which was refused. No further application has been submitted to date but the plan is to go ahead with the car parking area in the future. GG advised that this area is being churned up by vehicles – PP advised that the area belongs to the V-JF. This areas is the official car park for the playing field and tennis courts and is not ideal at this time of year.
2. Location of the Implement Shed – PP advised that the situation with the shed is ongoing. The original plan was refused by the Planning Officer. An alternative site had been agreed but this is yet to be

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approved by The V-JF and is subject to several conditions. Currently awaiting response from the V-JF.

The proposed location of the shed adjacent to the fence around the courts will necessitate the relocation of the entrance to the Tennis Courts. GG advised that plans for lighting in the area of the existing entrance would need to be amended if this occurs.

3. Pollarding of trees surrounding the Tennis Courts. MH advised this would be added to the agenda for the Amenities Committee on 28 November.

GG advised that the water meter has been located and Cambridge Water contacted regarding separate billing. Cambridge Water can do this but need authorisation from the main Account holder (Rocky's) who have been advised but have not taken action. The Tennis Club have offered to make payment but nothing further has happened. AE offered to contact Rocky's on behalf of the Tennis Club to arrange either for the Tennis Club to give a quarterly meter reading to Rocky's and reimburse them for water used or for Rocky's to speak with Cambridge Water to have the billing split. GG to provide necessary details to AE.

- 06/11-2016 To receive a report from the Football Club**
MH advise that the teams are doing well at present.
They are impressed with the condition of the pitch in the current weather conditions.
- 07/11-2016 To receive a report from the Bowls Club**
No representative was in attendance
- 08/11-2016 To receive an update from the Cricket Club**
The pitch requires some maintenance. PP advised that once the insurance money is received some smaller items of equipment can be purchased so work can be done
- 09/11-2016 Matters for future consideration**
GG would like to understand implications of the new shed on the Tennis Courts once approval is received from The V-JF
- 10/11-2016 Date of next meeting**
Tuesday 28 February 2017 at 7.00pm
- The meeting closed at 8.05pm

Signed:.....
Chairman

Date:.....