

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

VILLAGE HALL COMMITTEE

A meeting of the Village Hall Committee will be held on
Tuesday 21 November 2017 at 7.30pm
in the **Seminar Room, Papworth Village Hall, Papworth Everard, CB23 3RD**

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate considering the nature of the meeting.

Sarah Cruse - Clerk
16/11/17

AGENDA

- VH 104/11-17** **Apologies for absence**
- VH 105/11-17** **Declaration of pecuniary interests.**
- VH 106/11-17** **To confirm and approve the minutes of the meeting held 24 October 2017**
- VH 107/11-17** **Actions List**
To review and agree actions for outstanding items
- VH 108/11-17** **Matters arising or carried forward from previous meetings.**
- VH 109/11-17** **Village Hall Bookings**
VH 109/11-17.1 To receive a report by the Village Hall Bookings Clerk on recent and future bookings.
VH 109/11-17.2 To agree a format for future Village Hall bookings reports for circulation to the Parish Council
- VH 110/11-17** **To consider a quote to partition the AV Cupboard**
- VH 111/11-17** **To consider a quote to have the Village Hall Gutters cleared and cleaned**
- VH 112/11-17** **To resolve to purchase mulch for the VH Car Park planting beds following recalculation of the quantity required**
- VH 113/11-17** **To review and agree the updated Terms and Conditions for Village Hall Hire**
- VH 114/11-17** **Matters for future consideration**
- VH 115/11-17** **Date of next meeting: Tuesday 19 December 2017**

Close of meeting

Signed: **Date:**