

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

## AMENITIES COMMITTEE

Minutes of the Amenities Committee Meeting  
held in the Seminar Room, Papworth Village Hall  
on Wednesday 20 September 2017

- Present:** Mark Honeywood, Chairman (MH), Chris Howlett (CH), Bob Baker (BB)
- In attendance:** Sarah Cruse SLC (Clerk)
- AM 93/09-17** **Apologies for absence** None Received
- AM 94/09-17** **Declarations of pecuniary or other interest** None
- AM 95/09-17** **To confirm and approve the minutes of previous meeting**  
It was resolved to accept the minutes as being a true record of the meeting held on 19 July 2017 (Proposed CH, Second MH)
- AM 96/09-17** **To review the current Actions List**  
All action points had received attention and are ongoing or appear further in the agenda for discussion (see Action List for updates)
- AM 97/09-17** **Cemetery Matters**  
AM 97/09-17.1 To report on any recent interments to the cemetery – None  
AM 97/09-17.2 To consider a request to install artificial grass and wooden retaining border around a plot. The Cemetery Rules & Regulations do not permit such additions to plots. SLC to respond as necessary.  
AM 97/09-17.2 Cheere Tomb repairs  
Recommendation had been received from the stonemason to appoint a structural engineer to design a new footing prior to any renovation work being completed. It is estimated this will cost in the region of £600.00. It was resolved to consult with a structural engineer for a quote. To be discussed at the next meeting. (Proposed NH, seconded CH)
- AM 98/09-17** **Matters arising or carried forward from the last meeting**  
AM 98/09-17.1 Allotment Water Supply. It was agreed that this item should be referred back to the Parish Council for further discussion.
- AM 99/09-17** **To receive an update on progression of the new village sign**  
The sign had been agreed and authorised by the Parish Council.  
The committee agreed that the best location for the sign is back in its original location in the D shaped area of grass opposite the Papworth Hall driveway - but to be moved forward (Proposed MH Agreed All). The exact position is to be confirmed once the site has been viewed.
- AM 100-09-17** **To review quotes received for a replacement zip-wire and agree a request for funds to be put to the Parish Council**  
The quotes for a replacement zip wire were reviewed. It was resolved to put a proposal to the Parish Council to accept the quote (Option 1) from Creative Play and request funds of £8093.00 + VAT for the purchase and installation of a 21metre zip wire and grass matting. (Proposed MH, Agreed All)
- AM 101/99-17** **Play Area Inspection Report**  
AM 101/09-17.1 To receive a report following the ongoing weekly inspections  
Picnic Tables and bins have been added to the checklist. The rope bridge is to be removed – Kevin Ward (KW) to be requested to amend his quote to just cut off and remove the bridge.  
The quantity of play bark required has been reassessed - 13 cubic meters to be ordered to be spread around the base of the play equipment for added safety.

AM 101/09-17.2 Soil is to be backfilled around the base of the structures for increased stability. To consider a quote received to repaint the Youth Shelter. It was resolved to accept a quote of £300 to repaint the youth shelter on the playing fields (Proposed MH, Agreed All). KW will advise whether additional paint is required.

**AM 102/09-17 Paddling Pool – Review of summer opening 2017 and considerations for the coming year**  
Consideration is required for the Pool Attendant role for next year to ensure consistent cover. Adverts to go in the News and Views in February/March. Both Rocky's and the village shop reported an increase in customer from families using the Play Area and popping in for refreshments. The concrete surround of the pool is beginning to crack and may require repairs. Martin Stone has been contacted to come and review the surface of the pool following repairs earlier in the year as paint is flaking and may need repainting. Thought should be given to finding a way to protect or fence off the pool when empty to prevent damage from bikes and skateboards. The filter is due a service – SLC to speak with Paul Phillips to find out who serviced it previously.

**AM 103/09-17 To review quote for additional dog signage for the playing fields and consider options to prevent dog fouling on the field**  
The Parish Council had suggested a total ban of dogs on the field. It was felt however that the existing signage had reduced the problem to a certain extent. It was resolved to accept the quote received of £187.14 incl VAT from Borney for 7 additional A3 sized signs. (Proposed MH agreed All)

**AM 104/09-17 To agree wording and design for a replacement sign at the entrance of the paddling pool and play area**  
It was agreed that a metal double sided sign is required to replace the existing wooden sign at the entrance to the Play Area. Wording was discussed and agreed. It was also agreed to have an image of a dragon (similar to that on the new village sign). SLC will speak with Borney for a design and quote for consideration at a later meeting.

**AM 105/09-17 Matters for further consideration**  
Repainting of the rocking horse  
  
CH gave his apologies for the next meeting. Attendance by PP or PH is therefore required to make quora.

**AM 106/09-17 Date of next meeting**  
Wednesday 18 October 2017 at 7.30pm

The meeting closed at 8.25pm

Signed:----- (Chairman) Date: -----