

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

## AMENITIES and PLAYING FIELDS COMMITTEES

Minutes of the Amenities and Playing Fields Committee Meeting  
held in the Seminar Room, Papworth Village Hall  
on Wednesday 17<sup>th</sup> January 2018

- Present:** Mark Honeywood, Chairman (MLH), Chris Howlett (CH), Pete Cruse (PC), Victoria Carter (VC)
- In attendance:** Sarah Cruse SLC (Clerk), Paul Kidson (PK), Steven Welburn (SW), Andy Buck (AB)
- AMPF 01/01-18** **Apologies for absence**  
Apologies were received from Paul Phillips (PP)
- AMPF 02/01-18** **Declarations of pecuniary or other interest – None Declared**
- AMPF 03/01-18** **To confirm and approve the minutes of the Amenities Committee Meeting held 20 December 2017 and the Playing Field Committee meeting held 28 November 2017**  
It was resolved to accept the minutes as being a true record of the Amenities Committee meeting held on 20 December 2017 (Proposed MLH, Seconded CH)  
It was resolved to accept the minutes as being a true record of the Playing Fields Committee meeting held on 28 November 2017 (Proposed PC, Seconded MLH)
- AMPF 04/01-18** **To receive a report from the Tennis Club**  
SW presented his report to the meeting and explained funding options for the proposed works at the Tennis Club.
- AMPF 05/01-18** **To receive a report from the Football Club**  
AB advised that the season was going well.  
MLH advised the pitches are holding up well despite recent weather conditions.  
The reserves are having a good cup run and are as yet unbeaten.
- AMPF 06/01-18** **To receive a report from the Bowls Club**  
There was no representative from the Bowls Club present at the meeting.  
MLH to encourage attendance at future meetings.
- AMPF 07/01-18** **To receive a report from the Cricket Club**  
There was no representative from the Cricket Club present at the meeting.
- AMPF 08/01-18** **To review the current Actions List**  
All action points had received attention, are ongoing or appear further in the agenda for discussion (see Action List for updates)
- AMPF 09/01-18** **Annual Risk Assessments**  
Risk Assessments should be completed by the end of March, covering the Play Area, Pitches, Changing Rooms and Tennis Club. The Clerk will circulate a template.  
SW agreed to do a Risk Assessment for the Tennis Club.
- AMPF 10/01-18** **Cemetery Matters**  
An interment will take place on 20 February. Finals details yet to be confirmed.
- AMPF 11/01-18** **Matters arising or carried forward from the last meeting – None**
- AMPF 12/01-18** **Play Area Inspection Report**  
The annual inspection will take place on 26<sup>th</sup> January at 7.30am. MLH will meet the operatives on site.  
Weekly inspections have not highlighted any new maintenance issues.  
The wooden supports from the old rope bridge are yet to be removed.

MLH is in the process of photographing each item of equipment for ease of identification.

**AMPF 13/01-18**

**To discuss and investigate the feasibility of locating a skate park/facility on the Playing Field**

The Clerk provided diagrams of local skate park facilities for information. Measurements need to be taken to gauge whether space would be available on the playing field. It was discussed whether it would be possible to relocate the trim trail to accommodate space for a skate park. The bottom football pitch must not be encroached upon.

MLH will measure the area and space required for the lower football pitch and report back at the next meeting.

**AMPF 14/01-18**

**Matters for further consideration**

Bridge over the ditch

**AMPF 15/01-18**

**Date of next meeting**

Wednesday 21 February 2018 at 7.30pm

The meeting closed at 8.10pm.

Signed: ----- (Chairman)

Date: -----