

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

AMENITIES and PLAYING FIELDS COMMITTEES

Minutes of the Amenities and Playing Fields Committee Meeting
held in the Seminar Room, Papworth Village Hall
on Wednesday 21st February 2018

- Present:** Mark Honeywood, Chairman (MLH), Paul Phillips (PP), Chris Howlett (CH), Pete Cruse (PC), Victoria Carter (VC),
- In attendance:** Sarah Cruse SLC (Clerk), Paul Kidson (PK)
- AMPF 16/02-18** **Apologies for absence**
Apologies were received and accepted from Bob Baker (BB)
- AMPF 17/02-18** **Declarations of pecuniary or other interest – none declared**
- AMPF 18/02-18** **To confirm and approve the minutes of the Amenities and Playing Fields Committee meeting held 17 January 2018**
It was resolved to accept the minutes as being a true record of the Amenities & Playing Fields Committee meeting held on 17 January 2018
(Proposed MLH, Seconded CH)
- AMPF 19/02-18** **To review the current Actions List**
All action points had received attention, are ongoing or appear further in the agenda for discussion (see Action List for updates)
- AMPF 20/02-18** **Cemetery Matters**
The Burial of Eileen Pearson took place on 20th February 2018.
The family have requested permission to erect a temporary cross to mark the grave, which was agreed by the committee.
The Burial of Mary Kyle will take place on 8th March 2018.

A quote has been received for structural survey of the Cheere Tomb.
The Clerk will confirm with the Diocese of Ely what the Parish Council is required to do to maintain the Tomb in a safe state.
- AMPF 21/02-18** **Matters arising or carried forward from the last meeting – None**
- AMPF 22/02-18** **Play Area Inspection Report**
The report has been received from the annual inspection which took place on 26th January. The ground beneath the carousel requires building up and covering with matting and seed/turf and the item should be taken out of service until this is completed.
The Toddler swing had some decay to one of the supporting legs – to be taken out of service until repairs are made.
SLC to arrange for fencing to be hired to secure the equipment.
SLC to request a quote for all repairs and maintenance items highlighted in the report.
- AMPF 23/02-18** **To receive an update following measurement of available space on the Playing Field to incorporate a skating facility**
MLH measured the available space adjacent to the lower football pitch and trim trail. Taking into account the required space for the pitch of 60x90yards, and the location of the trim trail there is insufficient space to fit a skate park and necessary fencing without encroaching on the pitch area.
- AMPF 24/02/18** **To consider requirements for work to empty, clean, surface inspect and surface repair by Martin Stone Pool Renovation Co.**
MLH had spoken with the Contractors. The pool is required to be emptied and cleaned prior to the surfacing work to be done under guarantee.
MLH suggested setting up a working party to undertake the work. MLH and PP will make a start on emptying the pool over the coming weekends.

The render around the outside edge of the paddling pool will also require some attention in due course.

AMPF 25/02-18 To consider the necessary advertising to recruiting a Paddling Pool attendant(s) for the summer period

It was agreed that a group of two or three people to job-share the role would be the best option to cover the hours required over the summer on a rota basis. SLC will draft an advert to go in the March News and Views. To be followed up by additional adverts and posts on social media.

AMPF 26/02-18 To confirm the required position for the village sign to enable the necessary Highways permission to be sought.

A map of the location was viewed and it was agreed that the new sign should be situated in the same place as the original sign, subject to Highway's Department agreement. The sign will sit on a 3 metre high post set into a square brick plinth. SLC to seek agreement from the County Highway's Department.

AMPF 27/02-18 To consider requirements for a bridge over the ditch between the Play Area and public footpath/Ermine Street North

Concern had been expressed for the safety of people using the metal water pipe across the ditch as a crossing point causing the ground to become eroded either side of the ditch. The ditch is owned by the Varrier-Jones Foundation and the pipe by Anglian Water. It may be possible to bridge the ditch - with permission from the V-JF and Highways Department. SLC to look into costs for a metal structure with a raised non-slip surface, handrails and a gate at the playground end. For further discussion

AMPF 28/02-18 Matters for future consideration

None

AMPF 29/02-18 Date of next meeting

Wednesday 21 March 2018 at 7.30pm

The meeting closed at 8.40pm.

Signed: ----- (Chairman) Date: -----