

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

## FINANCE and HR COMMITTEE MEETING

I hereby give notice that, as previously arranged,

**The Finance and HR Committee Meeting will be held on  
Wednesday 26 September 2018 at 7.30pm  
in the Seminar Room at Papworth Village Hall**

**All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder**

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate. Anyone wishing to ask a question must notify the Clerk or the Chairman no later than 5pm on the day before the meeting

Sarah Cruse – Clerk  
21/09/2018

## AGENDA

- |                      |   |
|----------------------|---|
| <b>FCHR 16/09-18</b> | <b>To receive and approve apologies for absence</b>                                 |
| <b>FCHR 17/09-18</b> | <b>Declarations of pecuniary and other interests</b>                                |
| <b>FCHR 18/09-18</b> | <b>To confirm and approve the minutes of previous meeting held on 28 June 2018.</b> |
| <b>FCHR 19/09-18</b> | <b>To review the income/expenditure of financial year 2018/19 to date.</b>          |
| <b>FCHR 20/09-18</b> | <b>Budget Setting</b><br>To consider requirements for budget setting for FY 2019/20 |
| <b>FCHR 21/09-18</b> | <b>To review completed staff appraisals</b>   |
| <b>FCHR 22/09-18</b> | <b>Date of next meeting</b><br>Wednesday 5 December 2018 7.30pm                     |

Close of meeting.

Signed: ..... Date: .....  
Chairman