

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

VILLAGE HALL COMMITTEE

Minutes of the Village Hall Committee Meeting held on Tuesday 17th September 2019 at 7.30pm in the North Hall at Papworth Village Hall

Present: Chris Howlett (CH), Pete Cruse (PC), Paul Phillips (PP)

In attendance: Sarah Cruse (SLC) Clerk, Clare Taylor (CT) Bookings Clerk

VH 43/09-19 Apologies for absence

Apologies were received and approved from Victoria Carter (VC)
In the absence of VC, CH chaired the meeting

VH 44/09-19 Declaration of pecuniary interests None declared

VH 45/09-19 To confirm and approve the minutes of the meeting held 16 July 2019

It was resolved to accept the minutes as a true record of the meeting held on 16 July 2019
(Proposed PC, Seconded PP).

VH 46/09-19 Actions List

All items had been actioned or were ongoing.

VH 47/09-19 Matters arising or carried forward from previous meetings

Mains water connection to the Village Hall – *PP to look small contractors to quote for installation of the necessary pipework and connection. Additional costs will be incurred for a plumber and work required by Cambridge Water*

VH 48/09-19 Village Hall Bookings

To receive a report by the Village Hall Bookings Clerk on recent and future bookings

Invoiced August 2018	£3017.92 (net)
Invoiced August 2019	£2999.15 (net)
Variance	-£18.77

Invoiced September 2018	£2294.16 (net)
Invoiced September 2019	£2368.74 (net)
Variance	£74.58

Year To Date	
2018	£13564.79
2019	£13266.88
Variance	-£297.91

The Brownies have a new leader who has made payment to bring the account up to date.

Slimming World have asked to use the store cupboard in the Hall to store their equipment between sessions.

Lisa Logan (Clubbercise) has agreed to pay her outstanding balance by the end of September. The access fob is to be returned and her equipment collected.

South Cambs District Council have stepped away from running the New Age Kurling Group. This has now been taken on by the group themselves, who have requested they be considered for the start-up discount for the first 3 months. It was agreed that this could be permitted. *The Clerk will also advise the group that they may submit a donation request if required to cover the costs of equipment maintenance.*

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Yoga Bellies – exercise groups for new mums – are looking to run groups in the Hall from October. It was agreed that the new starter discount would apply for the first 3 months.

VH 49/09-19 Village Hall Maintenance

VH 49/09-19.1 To receive an update on any maintenance issues and to consider and authorise repairs as necessary

The block paving and hooped bollard in the car park have now been repaired.

VH 49/09-19.2 To authorise the cost of a replacement of a broken external wall light fitting

Two of the external bulkhead lights require replacement.

It was resolved to accept the quote for replacement of the bulkhead lights at a cost of £135.00 + VAT per fitting (Proposed PP, Seconded CH)

VH 50/09-19 To consider a request for the Kurling group for purchase of additional equipment

The New Age Kurling group had submitted a request for the Parish Council purchase an additional set of Kurling equipment.

It was resolved to purchase an additional set of Kurling equipment at a cost of £240.83+VAT

VH 41/07-19 Matters for future consideration

To consider amending the Standard Terms of Hire to outline the principles of charging deposits – based on risk and rules regarding time extensions and overrunning of booking times

Tracking of TENs applications

VH 42/07-19 Date of next meeting: Tuesday 19 November 2019 at 7.30pm

The meeting closed at 8.35pm

Signed: **Date:**