

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

PARISH COUNCIL MEETING

**Minutes of the 797th Meeting of the Parish Council
held on Wednesday 11th March 2020
at 7.30pm in the Bob Baker Room at Papworth Village Hall**

Present: Pete Cruse (PC), Paul Phillips (PP), Chris Howlett (CH), Victoria Carter (VC), Luke Phillips (LP), Chris Dawson (CD) Terry Cook (TC)

In Attendance: Sarah Cruse (SLC) Clerk, Cllr Mark Howell (MH),

36/03-20 To receive and approve apologies for absence
Apologies were received and accepted from Mark Honeywood (MLH), Mark Hersom (MPH) Paul Patching (PDP), Grace Fisher (GF), Cat Lloyd (CL), Paul Hicks (PH), Cllr Nick Wright (NW), Cllr Mandy Smith (MS)

37/03-20 To receive any declarations of pecuniary or other interests – None

38/03-20 Public Participation – None

39/03-20 To confirm and approve the minutes of the meeting held 12 February 2020
It was resolved to approve the minutes of the meeting held on 12 February 2020 as a true record of the meeting. (Proposed CD, Seconded LP, Agreed All)

40/03-20 Actions Report
All actions from the previous meeting had been dealt with.

41/03-20 Matters for information only
Prior to the meeting PDP had verbally tendered his resignation from the Council. The Clerk has requested this is put in writing. The Parish Council would like put on record their thanks to Paul for his contribution to the Parish Council.

Resurfacing work is due to be completed around the bypass w/c 16 March. This work will be completed over 8 nights with road closures and diversions in place. Specific signage will be posted at either end of the village to advise there is no access to the A428 or A14 through the village.

A small amount of remedial work to the carriageway is due to be completed around the junctions of Wood Lane and Chequers Lane with Ermine Street North.

The Parish Council's streetlights are currently being replaced with energy efficient LED units. Once this is complete a full inventory will be provided to enable the Clerk to obtain pricing in preparation for the transfer of billing direct to the Parish Council.

COVID-19 – The Village Hall is experiencing a small number of booking cancellations due to the current Covid-19 situation.

42/03-20 To receive reports from County and District Councillors
MH advised that South Cambs District Council are keen to encourage the recycling of small electrical items. It is estimated that 320 Tonnes of small electricals are disposed of in the black bins each year. SCDC have installed several collection points across the district - MH will check and advise the location of the nearest point.

VE day – Grants are available for events – last application date 7 May.

Solar Panels have been installed on District Council's building in Cambourne. Grants are available for similar projects in other areas. (It was noted that the Village Hall is unable to have solar panels due to its location in a conservation area)

South Cambs have taken delivery of an electric bin lorry – which has a 25 mile range, which means that it can only be used within an approximate 5 mile radius of the depot in Waterbeach.

The roll out to replace streetlights with LEDs is continuing – it is estimated this will result in 50% less energy being used.

43/03-20 Parish Council Matters

43/03-20 To receive an update from the Planning Committee meeting held 3 March 2020
An application to increase the number of proposed dwellings on the old police station site had been withdrawn - permission remains for 3 dwellings.
Several more of the temporary buildings and portakabins from the old Hospital site have been removed over the past few weeks.

44/03-20 Police Matters

There were no issues to be forwarded to the Police

45/03-20 Correspondence and Communication – None

46/03-20 To approve costs for repairs to the Village Hall roof

At the time of the meeting only 1 quote had been received. This will be held until the next meeting to allow further quotes to be obtained.

47/03-20 Finance and Procedure

47/03-20.1 To approve renewal of the annual membership of CAPALC and the Data Protection scheme
It was resolved to renew annual membership of CAPALC and the DPO scheme to at a cost of £747.76 from the Subscriptions budget

47/03-20.2 To approve monthly accounts for payment
The following accounts were approved for payment:
It was further resolved to arrange for the Shed Rates to be paid via Direct Debit (Proposed LP, Seconded TC, Agreed All)

Chq No	Cheque Payments	Invoice No	Nett	Category
102038	LINDUM - BUS SHELTER INSTALL (to be reimbursed via Insurance)	018/181945	9,905.00	GEN RES
PAID	BACS Payments			
13/03/20	VH Salaries - FEB		1,306.05	VH
13/03/20	PC Salaries & TAX - FEB		2,208.65	Remuneration
13/03/20	CGM Group - Car Park Maintenance VH	227730	65.00	VH
13/03/20	CGM Group - Grass play area/cemetery	227730	537.50	AM
13/03/20	PRS Licence 2020-21	SIN1391181	599.40	VH
13/03/20	Scamblers Service & parts JD 220 ECUT	5266	372.17	PF
13/03/20	Scamblers Service & parts Ransome Mower	5298	260.95	PF
13/03/20	Scamblers Service & parts JD R54RKB push mower	5299	142.05	PF
13/03/20	Daltons Cleaning - VH Windows	1894	60.00	VH
13/03/20	Safety Signs4Less - Assembly point & hazard	2317580	19.30	VH
13/03/20	CAPALC M'ship & DPO Scheme 2020-21		747.76	Subscriptions
13/03/20	ACE Property Mgmt. - Hall Partition doors	1643	690.00	VH
13/03/20	Newflame - 6 month fire alarm & light service	141457	180.00	VH
Date Paid	PAYMENTS MADE (BACS)			
25/02/20	VH DEPOSIT RETURN - S ELT		25.00	VH
17/02/20	VH DEPOSIT RETURN - R WELCH		100.00	VH
25/02/20	C WESTON - VH Cleaning Cover	CM01	81.00	VH
Date Paid	PAYMENTS MADE (Card)			
13/02/20	Kurling.com 2x Kurling sets	19539	481.66	VH
17/02/20	Post Office Shop - Date Stamp		5.78	Admin

18/02/20	Safety Signs4Less - NS Signs Changing Rm	2298682	18.85	AM
Due / Paid	DIRECT DEBITS			
12/03/20	Smart Pensions FEB		140.24	Remuneration
12/02/20	Smart Pensions NOV-JAN		431.41	Remuneration
23/03/20	Pennon (Cams Water) VH Water 21/1-25/2	69284774	76.72	VH
21/02/20	OPUS Energy - VH ELEC		349.54	VH
23/03/20	OPUS - VH GAS		47.33	VH
02/03/20	SCDC Trade Waste 23268 - VH		56.33	VH
02/03/20	SCDC Trade Waste 5259 - AM		51.00	AM
25/02/20	O2 (VH Mobile)		15.99	VH
25/02/20	O2 (Imp Shed SIM)		15.99	PF
	TOTAL PAYMENTS		18,990.67	

48/03-20 Matters for future discussion

VE Day - provision of a commemorative bench/planter

49/03-20 Date of next meeting(s)

Village Hall Committee	Tuesday 17 March 2020	7.30pm
Amenities & Playing Fields Committee	Wednesday 18 March 2020	7.30pm
Finance & HR Committee	Wednesday 25 March 2020	7.30pm
Parish Council	Wednesday 8 April 2020	7.30pm

The meeting closed at 8.10pm

Signed: Date: