

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

## VILLAGE HALL COMMITTEE

A meeting of the Village Hall Committee will be held on  
**Tuesday 21 July 2020 at 7.30pm**  
**via remote access video link**

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate considering the nature of the meeting.

**Sarah Cruse - Clerk**

**16/7/2020**



### AGENDA

- VH 32/07-20**      **Apologies for absence**
- VH 33/07-20**      **Declaration of pecuniary interests.**
- VH 34/07-20**      **To confirm and approve the minutes of the meeting held 19 May 2020**
- VH 35/07-20**      **Actions List**  
To review and agree actions for outstanding items
- VH 36/07-20**      **Matters arising or carried forward from previous meetings**
- VH 37/07-20**      **Village Hall Bookings**  
VH 37/07-20.1      To receive a report by the Village Hall Bookings Clerk on recent and future bookings  
VH 37/07-20.2      To review the ACRE guidelines for reopening of village halls and risk assessments required  
VH 37/07-20.3      To review the current dates of closure of the hall and consider steps that would need to be taken to allow reopening of the Village Hall for hire
- VH 38/07-20**      **Village Hall Maintenance**  
To receive an update on any maintenance issues and to consider and authorise repairs as necessary  
VH 38/07-20.1      To review a quote received for fencing in the gas meter  
VH 38/07-20.2      To consider a quote received from removal of a tree stump and remedial tree works
- VH 39/07-20**      **To consider requirements for resurfacing the Village Hall Car Park and other associated works**
- VH 40/07-20**      **Matters for future consideration**
- VH 41/07-20**      **Date of next meeting: Tuesday 20 October 2020 at 7.30pm**

**Close of meeting**

**Signed:** .....      **Date:** .....