

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

PARISH COUNCIL MEETING

**Minutes of the 802nd Meeting of the Parish Council
held on Wednesday 5th August 2020
at 7.30pm via remote access video link**

Present: Pete Cruse (PC), Paul Phillips (PP), Mark Honeywood (MLH), Victoria Carter (VC), Chris Dawson(CD), Luke Phillips (LP), Mark Hersom (MPH), Paul Hicks (PH)

In Attendance: Sarah Cruse (SLC) Clerk

- 134/08-20 To receive and approve apologies for absence**
Apologies were received and approved from Chris Howlett (CH), Terry Cook (TC)
- 135/08-20 To receive any declarations of pecuniary or other interests** – None declared
- 136/08-20 Public Participation** – no members of the public were present at the meeting
- 137/08-20 To confirm and approve the minutes of the meeting held 8 July 2020**
It was resolved to approve the minutes of the meeting held on 8 July 2020 as a true record of the meeting. (Proposed MLH, Seconded LP, Agreed All)
- 138/08-20 Matters for information only**
It was noted that an additional Village Hall Committee meeting had been scheduled for Tuesday 8 September 2020
- 139/08-20 Finance and Procedure**
- 139/08-20.1 To approve Year End accounts FY 2019-20
The end of year accounts were reviewed.
It was resolved to accept the account for FY 2019-20 as correct
(Proposed PP, Seconded CD, Agreed All)
- 139/08-20.2 To earmark S106 and General Reserve Funds
Funds were earmarked as follows:
- | | |
|---|----------|
| S106: | |
| Pavilion/Car Park/Changing Room project 2019/20 | £263,000 |
| Provision of a community space | £225,000 |
| Trim Trail / Fencing / Footbridge | £40,000 |
| GENERAL RESERVES: | |
| Neighbourhood Planning / Consultancy | £25,000 |
| Training | £4,000 |
| Village Hall Contingency | £25,000 |
| Repair/Refurbishment of Barons Way Shelter | £4,000 |
| VH Car Park Project | £80,000 |
| Cemetery – Tombstone repairs / Cheere Tomb | £20,000 |
- (Proposed PC, Seconded VC, Agreed All)
- 139/08-20.3 Annual Return FY 2019-20
a) To complete and approve the annual governance statements 1-9.
Section 1 of the AGAR, (annual governance statements) was read out by the Chairman and Councillors responded accordingly to each statement.
It was resolved to approve Section 1, Annual Governance Statements as correct
(Proposed CD, Seconded VC, Agreed All)

b) To approve the statement of accounts as presented.
 Section 2 – The Accounting Statements were reviewed.
 It was resolved to accept the Accounting Statements as correct.
 (Proposed PP, Seconded LP, Agreed All).
 The Chairman will enter a ‘wet signature’ as required by PKF Littlejohn (external auditors), as soon as practical.

139/08-20.04 To approve monthly accounts for payment
 The following accounts were approved for payment: (Proposed LP, Seconded PP, Agreed All)

Payment Date	BACS Payments	Invoice No	Net	Category
12/08/20	IBBETTS - Grass Seed	178329	53.91	PF
12/08/20	IBBETTS - Parts for Strimmer	176990	13.07	PF
12/08/20	Timberplay - Quarterly Inspection - JULY	8275	415.00	AM
12/08/20	Pendrill Publications - N&V Contribution JULY	9748	350.00	Newsletter
12/08/20	Pendrill Publications - N&V Contribution AUGUST	9756	350.00	Newsletter
12/08/20	V HAGEDORN - Fuel Contrib - JULY		88.65	Donation
12/08/20	A WHITEHOUSE - Fuel Contrib - JULY		55.35	Donation
12/08/20	Pettitt Sports White Lining Liquid	2541	139.50	PF
12/08/20	Advance Security - Auto Doors Service & Battery	121983	70.00	VH
Date Paid	PAYMENTS MADE BACS			
29/07/20	Copley's Solicitors - Legal Advice	169974	500.00	GEN RES
15/07/20	Royal Mail Online postage Burial Cert		0.65	Admin
15/07/20	Royal Mail Online postage Excl Right of Burial		0.76	Admin
	TOTAL PAYMENTS		2,036.89	

140/08-20 Date of next meetings(s)
 Planning Committee Tuesday 1 September 2020 7.30pm
 (extra) Village Hall Committee Tuesday 8 September 2020 7.30pm
 Parish Council Meeting Wednesday 9 September 2020 7.30pm

The meeting closed at 8.30pm

Signed: Date: