

**PAPWORTH EVERARD PARISH COUNCIL
PLANNING COMMITTEE – ANNEXE A TO MINUTES OF 1st DECEMBER 2020
ACTION LIST**

Actions from 1st December 2020 meeting

4d	20/04736/HFUL Single storey rear extension and internal alterations at 8 Stretham Gardens. Due to Public Access downtime on 1 st December 2020 from 6-11pm the committee were unable to access the website to look at this application. As notification had only been received on 1 st December 2020 at 11am, CT was asked to request an extension to this application (January 2021) meeting.	CT	Actioned – email sent to SCDC 11th December 2020. Update, 29th December 2020 – no response received from SCDC.
11e	Neighbourhood Plan. MH had spoken to Parish Councillors at Impington and Histon about their Plans. They were happy to speak to the committee to share experiences. It was agreed to create a sub-committee and hold a pre-meeting, a meeting and then to bring back information to a planning meeting. PC to ask PH to attend. MH to lead.	PC/MH	

Actions from 2nd November 2020 meeting

	20/2094/TTPO. 5 day notice for works to dangerous trees in grassed area behind Papworth Hall and near duck pond. No comments but CT to ask Trees Officer about replacement trees. New action from 2nd November 2020: CT was asked to follow this up with the trees officer.	CT	October 2020: CT had received an email saying the tree was not be replaced. December 2020 – during upgrade to Planning Systems, no access was allowed to decided applications. CT to try again in January or wait for a new application to come in.
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Actions from 6th October 2020 meeting

10c	Greater Cambridge Local Plan – first conversation and call for sites. CH agreed to ask Cllr N Wright and Planning Policy for advice about this (including more information and timelines.)	CH	A working group meeting, via Zoom was held on Tuesday 17th November 2020 to decide what is acceptable to Papworth Everard.
10c&f	Greater Cambridgeshire Local Plan - Call for Sites – to consider and review sites for Papworth for November 2020 meeting	ALL	CH had spoken to SCDC on 1st December 2020 via Zoom – the preferred options will be announced in Summer/Autumn 2021 with the local plan several months after that.

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Actions from 2nd June 2020 meeting

7a-b	CH to raise the matter of tree applications being decided before the legal timescale, making reference to the letter from Stephen Kelly dated 7 th May 2020 about Planning Services' commitment to consultation (Item 11b).	CH	Ongoing
		CT	CT to add to the list of concerns for SCDC. Actioned.

Actions from 5th May 2020 meeting

12f	Email from Clara Yeung, My neighbourhood plan, about Planning Applications. Dated 21 st April 2020.	CH	Ongoing. Email from C Yeung to Parish Council emailed to CH on 4 th Nov.
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Actions from 5th February 2019 meeting

	PH and CD to arrange a meeting with John Koch, SCDC, to discuss various outstanding matters. CD had forwarded pictures, as requested to PH.	PH	Action from January 2019 meeting: PH and CD to arrange a meeting with John Koch to establish if there is a legal case. Also, to discuss other outstanding issues (E.g. pedestrian access, garages on Summersfield, close boarded fence etc.) Update, May 2019: John Koch has left the department. Update, July 2019: CD stated that PH had been able to contact the new contact at Cambridge City Council. Update, September 2019: PH had spoken to CCC who have no access to the old records. Action agreed – PH to contact Director of Planning at SCDC. Update, January 2020: PH will chase this in early February 2020. Update, June 2020: PH to chase response with the Desk Officer. Update, October 2020: PH to follow up & arrange a Zoom mtg. Update, November 2020: & Update, December 2020: Ongoing.
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