

# PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

## VILLAGE HALL COMMITTEE

### Minutes of the Village Hall Committee Meeting held on Tuesday 27 April 2021 at 7.30pm via remote access video link (ZOOM)

**Present:** Victoria Carter (VC) Chair, Pete Cruse (PC), Paul Phillips (PP), Cat Lloyd (CL)

**In attendance:** Sarah Cruse (SLC) Clerk, Clare Taylor (CT) Bookings Clerk

**VH 10/04-21 Apologies for absence**

Apologies were received and approved from Terry Cook (TC) and Chris Howlett (CH)

**VH 11/04-21 Declaration of pecuniary interests – None**

**VH 12/04-21 To confirm and approve the minutes of the meeting held 16 February 2021**

It was resolved to accept the minutes as a true record of the meeting held 16 February 2021 (Proposed PP, Seconded PC, Agreed All)

**VH 13/04-21 Actions List**

To review and agree actions for outstanding items

**VH 14/04-21 Matters arising or carried forward from previous meetings – None**

**VH 15/04-21 Village Hall Bookings**

VH 15/04-21.1 To receive a report by the Village Hall Bookings Clerk on recent and future bookings  
CT had attended an online seminar hosted by ACRE regarding the safe opening of Village Halls.  
Provisional bookings are being taken for events after 21 June which will be confirmed once the Government guidance allows full reopening and the end of lockdown restrictions  
Car Club have requested access to the hall to build some track – access will be available after 17 May.  
Car Club and Tai Chi bookings will recommence after 17 May.  
Rainbows will recommence from 6 May – other regular bookings are currently confirming the  
  
Several enquiries for new regular booking shave been received .  
Rendezvous have held 2 days in August and the Music Hall is provisionally held for October.

VH 15/04-21.2 Use of the Kitchen for the Papworth Pantry once the Hall reopens for hire  
Papworth Pantry will vacate the kitchen before 21 June - the need for its services is diminishing as the lockdowns ease.

**VH 16/04-21 Village Hall Maintenance**

To receive an update on any maintenance issues and to consider and authorise repairs as necessary  
The water system needs to be flushed though again prior to the hall reopening  
*The Clerk will action this.*  
The Front doors require revarnishing/staining. It was agreed that the Clerk could go ahead and arrange this for this to be done as general maintenance. *The Clerk will obtain quotes before going ahead.*

**VH 16/04-21.1** To approve the cost of replacement of 2 x 7a backup batteries for the Fire Alarm Panel at a cost of £70.00 + VAT  
It was resolved to approve the replacement of back up batteries at a cost of £70.00 + VAT (Proposed PC, Seconded PP, Agreed All)

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**VH 17/04-21 To consider a request for the Papworth Community Group to use the Hall for a post lockdown event**

Once the Community Group has details for the event they wish to run they will bring their proposal to the Committee for consideration.

**VH 18/04-21 To consider a request from Dessert MK to be allowed to park at the Village Hall in order to sell desserts from their catering van once every 3 weeks**

It was resolved not to allow Dessert MK to use the Village Hall car park.

The car park is for parking only – Terms of hire for the Hall state that the car park is not permitted for use as part of the hire of the Hall other than for parking of vehicles whilst attending an event. (Proposed PC, Seconded VC, Agreed All)

**VH 19/04-21 Matters for future consideration – None**

**VH 20/05-21 Date of next meeting:** Tuesday 15 June 2021 at 7.30pm

The meeting closed at 7.55pm

**Signed** .....

**Date** .....