

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

AMENITIES and PLAYING FIELDS COMMITTEES

Minutes of the Amenities and Playing Fields Committee Meeting
held on Wednesday 17 March 2021 at 7.30pm via Zoom video/tele conference

- Present:** Paul Phillips, Chairman (PP), Pete Cruse (PC), Chris Howlett (CH), Terry Cook (TC), Luke Phillips (LP), Victoria Carter (VC). Paul Hicks (PH)
- In attendance:** Sarah Cruse SLC (Clerk) Steve Welburn (SW) Tennis Club Representative
- AMPF 12/03-21** **Apologies for absence – None**
- AMPF 13/03-21** **Declarations of pecuniary or other interest**
TC is a member of the Bowls Club
- AMPF 14/03-21** **To confirm and approve the minutes of the Amenities and Playing Fields Committee meeting held 20 January 2021**
It was resolved to accept the minutes as a true record of the meeting held on 20 January 2021(Proposed CH, Seconded LP, Agreed All)
- AMPF 15/03-21** **To receive reports from the Sports Clubs**
AMPF 15/03-21.1 Tennis Club
SW advised that the Tennis Club reopens on 29 March for socially distanced games, following LTA guidelines. There will be minimal use of the clubhouse.
AMPF 15/03-21.2 Football Club
The league has been cancelled for the remainder of the season. Pre-season friendlies should be able to be held before the beginning of next season.
AMPF 15/03-21.3 Bowls Club
The Bowls club is still closed but is hoping to be able to reopen subject to the relaxation of social distancing rules. It is hoped that the leagues can be reintroduced in the summer.
AMPF 15/03.21.4 Cricket Club - there was no representative from the Cricket Club present
- AMPF 16/03-21** **To review the current Actions List**
- AMPF 17/03-21** **Cemetery Matters**
There have been no recent interments to the cemetery
- AMPF 18/03-21** **Matters arising or carried forward from the last meeting – None**
- AMPF 19/03-21** **Play Area Inspection Report**
To receive a report following the ongoing weekly inspections
TC is undertaking weekly checks – there are currently no issues. Awaiting some remedial works by Timberplay, including a top up of the play bark.
- AMPF 20/03-21** **To review and resolve to approve costs for trimming back branches overhanging the climbing structure in the play areas**
Quotes for works to trim back some of the branches overhanging the climbing structure were reviewed. It was resolved to accept the quote from Dellar Tree Services at a cost of £585.00 + VAT (Proposed TC, Seconded P, Agreed All)
- AMPF 21/03-21** **Paddling Pool**
To consider what needs to be done to prepare the paddling pool for the Summer
The pool needs to be emptied of leaves and debris, drained and cleaned to allow the surface to be inspected.
It was resolved to accept a quote from Royal Maintenance to undertake the work at a cost of £450.00. (Proposed TC, Seconded CH, Agreed All)

AMPF 22/03-21 **To review quotes for various general maintenance jobs required across the play area & playing fields**
Quotes for maintenance jobs were reviewed. It was resolved to accept the quotes from Royal Maintenance as follows;
Repair render on pool surround and repaint £550
Retrieve picnic bench from the ditch set in concrete £60.00
To install waste bin £25.00 per bin
(Proposed TC, Seconded LP, Agreed All)

AMPF 23/03-21 **To review designs and cost for signs for the Pavilion, Bowls Club and Tennis Club**
The artwork for the proposed signs for the Bowls Club and Pavilion was reviewed and approved.
It was resolved to purchase:
1 x A2 size sign for the Pavilion at a cost of £21.20 + VAT
2 x A2 size sign for the Bowls Club at a cost of £42.40 + VAT
(Proposed LP, Seconded TC, Agreed ALL)

The artwork for the Tennis club signs had been approved by the Tennis Club and it was resolved to purchase 1 x 2x1M sign at a cost of £170 + VAT and 1 x A2 sign at a cost of £21.20 + VAT. The Tennis Club will cover the cost of their signs.

To save on delivery costs TC agreed to collect the signs from the supplier and to be reimbursed mileage costs at the approved rate per mile.

AMPF 24/03-21 **To review quotes received for outdoor gym equipment**
The three quotes received for outdoor gym equipment were reviewed, with the preferred offering being that received from HAGS. It was noted that some quotes included grass matting.
It was proposed that the Clerk obtain costs and clarification from HAGS for: grass matting, warranty period, cost of safety inspections, lead time for installation and to take the recommendation of the Amenities & Playing Field Committee to the next Parish Council for approval. (Proposed PP, Seconded LP, Agreed All)

AMPF 25/03-21 **Date of next meeting - Wednesday 19 May 2021 at 7.30pm**

The meeting closed at 8.25pm

Signed

Date