

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

VILLAGE HALL COMMITTEE

A meeting of the Village Hall Committee will be held on
Tuesday 19 October 2021 at 7.30pm

Bob Baker Room, Papworth Village Hall, Ermine Street South Papworth Everard

Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the press and public are welcome to attend the meeting except for any specific item labelled as confidential. The press and public may not speak whilst the meeting is in session unless invited to participate considering the nature of the meeting.

Sarah Cruse - Clerk
13/10/2021



AGENDA

- VH 30/10-21 Apologies for absence**
- VH 31/10-21 Declaration of pecuniary interests.**
- VH 32/10-21 To confirm and approve the minutes of the meeting held 15 June 2021**
- VH 33/10-21 Actions List - To review and agree actions for outstanding items**
- VH 34/10-21 Matters arising or carried forward from previous meetings**
- VH 35/10-21 Village Hall Bookings**
VH 35/10-21.01 To receive a report by the Village Hall Bookings Clerk on recent and future bookings
VH 35/10-21.02 To agree a rota to cover the Caretaker's weekends off and late locks and agree emergency contact numbers for issues during hires.
- VH 36/10-21 Village Hall Maintenance**
To receive an update on any maintenance issues and to consider and authorise repairs as necessary
- VH 37/10-21 Matters for future consideration**
- VH 38/10-21 Date of next meeting: Tuesday 21 December 2021 at 7.30pm**

Close of meeting

Signed: **Date:**

This meeting will be conducted in a Covid-secure venue.

Members of the public wishing to attend the meeting are permitted to do so, although are encouraged to make any representations in advance of the meeting via email if possible.

- Please use the hand sanitiser which is available at the sanitiser station in the Village Hall foyer
- Masks or face coverings may be worn if you wish
- Windows will be opened for ventilation
- A QR code is available to check in for Track and Trace purposes

If you have any cold or flu-like symptoms or have been in contact with anyone with COVID-19 please do not attend the meeting