

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard, CB23 3RD

PARISH COUNCIL MEETING

**Minutes of the 817th Meeting of Papworth Everard Parish Council
held on Wednesday 12th January 2022 at 7.30pm
in the Bob Baker Room at Papworth Village Hall**

Present: Pete Cruse (PC) Chairman, Paul Phillips (PP) Chris Howlett (CH), Terry Cook (TC), Michele Eidevik-Skinner (MES), Mark Hersom (MPH) from 7.45pm

In Attendance: Sarah Cruse (SLC) Clerk, Cllr Mark Howell (MH)

01/01-22 To receive apologies for absence

Apologies were received and noted from Victoria Carter (VC), Jane Coutts (JC), Chris Dawson (CD), Grace Fisher (GF) approved leave of absence, Cllr Mandy Smith and Cllr Nick Wright

02/01-22 To receive any declarations of pecuniary or other interests

MH undertakes work for the Varrier-Jones Foundation as a contractor

03/01-22 Public Participation - there were no members of the public present at the meeting

04/01-22 To confirm and approve the minutes of the Parish Council meeting held on 8 December 2021

It was resolved to approve the minutes of the meeting held on 8 December 2021 as a true and accurate record of the meeting (TC Proposed, CH Seconded, Agreed All)

05/01/22 Actions Report

To confirm the status of any action points from previous meetings.

The memorial plaque to Gladys Scane has been ordered and received but is yet to be installed in the Village Hall foyer

06/01-22 Matters for information only

Parish Council elections are due to be held in May. The Clerk will circulate full details and the necessary application forms once received

There is currently no water at both the tennis club and changing rooms/pavilion due to the supply being ceased by the water company. The Varrier Jones Foundation are working with the supplier to have the supply reinstated as a matter of urgency.

Mandy Smith will be meeting with representative from the County Council's Floods Team to look at the area around the Wood Lane/Ermine St North Junction where regular flooding occurs. If there are any other areas of concern, these should be raised with Mandy.

07/01-22 To receive reports from County and District Councillors

MH: advised that there are currently two options for the route of the Cambourne to Cambridge Expressway. A) via Madingley Hill and along Madingley Road into Cambridge or B) across county via Coton with a new bridge over the M11

Construction of option A) would be the cheapest and provide the fastest route into Cambridge with option B) being more costly

08/01-22 Parish Council Matters

08/01-22.01 To receive an update following the Planning Committee held 4 January 2022

There were 4 applications – 3 for information only and 1 for a property in Church Lane applying for permission for a side and rear extension, to which the Planning Committee submitted no comments.

09/01-22 Correspondence and Communication

09/01-22.01 Response from Varrier Jones Foundation re: Papworth Hall Grounds Maintenance

The Varrier-Jones Foundation had advised that following a survey of trees on their property, works would be undertaken by a tree surgeon throughout the village over January into early February. The trees identified around Papworth Hall will be cleared away during this time and allowing the grounds to be properly maintained with the regular grass cutting going through the ridings.

10/01-22

Police Matters

There were no issues relating to the village to be forwarded to the Police

(MPH joined the meeting at 7.45pm)

11/01-22

To review the results of the Speed Survey

The results of the speed surveys were reviewed.

The average speed at all monitoring points was under the advertised speed limit but the monitors recorded 35% speed violations when vehicles were exiting at both ends of the village.

It was agreed to look into the costs of MVAS mobile speed signs to replace the existing (non-functioning) electronic speed signs. *MH will put the Clerk in touch with Clerks from neighbouring parishes who have installed MVAS units.*

The Clerk will go back to Highways Dept to query the sizeable difference in data captured between different monitoring devices.

12/01-22

Highways Matters

Parking Restrictions - Draft plan, questionnaire and consultation for residents (MPH/VC)

This item is to be held over to the next meeting

13/01-22

To approve the renewal of the Combined Engineering Insurance (Lifts) at a cost of £479.13+VAT

It was resolved to accept the renewal quote at a cost of £479.13 + VAT

(Proposed PP, Seconded MPH, Agreed All)

14/01-22

Finance and Procedure

To approve monthly accounts for payment

The following accounts were approved for payment

(Proposed MPH, Seconded TC, Agreed All)

To PAY	BACS Payments	NET	Category
14/01/22	VH Salaries - December	1,360.74	VH
14/01/22	PC Salaries & Payroll Tax December	2,057.90	Remuneration
14/01/22	LYRECO VH Cleaning Supplies	13.63	VH
14/01/22	Agrovista - Bowls Fertilizer/feed	180.00	PF
14/01/22	Scamblers - Sisis Auto Turfman - Service	222.65	PF
14/01/22	Scamblers - JD RK54 Service	121.32	PF
14/01/22	Papworth Tennis Club Elec Chg Rm/Pav DEC	159.72	PF
14/01/22	Papworth Tennis Club Elec Bowls DEC	6.35	AM
14/01/22	CGM Group - Car Park Maintenance VH JAN	60.00	VH
14/01/22	CGM Group - Grass play area/cemetery JAN	636.97	AM
14/01/22	CGM Group - Car Park Maintenance VH DEC	60.00	VH
14/01/22	CGM Group - Grass play area/cemetery DEC	636.97	AM
14/01/22	Reesink Turfcare - Mower Service LFT3000	279.10	PF
14/01/22	Wave - VH Sewerage Charge 1/7-31/12/21	286.99	VH
14/01/22	Prestige Hygiene Services Sanitary Bins Contract 2022	730.00	VH
14/01/22	Pendrill Publications - N&V FEB	350.00	Newsletter
Date Paid	PAYMENTS MADE (BACS)		
05/01/22	VH Deposit Return - GARRETT	100.00	VH Dep
05/01/22	VH Deposit Return - J Llacer	100.00	VH Dep
05/01/22	VH Deposit Return - M Broomfield	25.00	VH Dep
20/12/21	VH Deposit Return - Rendezvous	100.00	VH Dep
17/12/21	VH Deposit Return - M Thompson	25.00	VH Dep
14/12/21	VH Deposit Return - J De Chavez	100.00	VH Dep
14/12/21	VH Deposit Return - M Chapman	25.00	VH Dep
15/12/21	VH Deposit Return - S Thampy	100.00	VH Dep

15/12/21	DELL 2yr Warranty Plan - Asst Clerk Laptop	58.88	VH Dep
Date Paid	PAYMENTS MADE (Card)		
15/12/21	Amazon - Broom	14.82	VH
15/12/21	Amazon - Mop/Bucket x 3	44.56	VH
15/12/21	Brudel Engraving Co Ltd - Memorial plaque	203.25	Admin
Due/Paid	REGULAR DIRECT DEBIT PAYMENTS		
23/01/22	O2 (Imp Shed SIM)	16.64	PF
23/01/22	O2 (VH Mobile)	16.64	VH
21/12/21	OPUS Energy OCT 5725 - VH ELEC	298.98	VH
13/12/21	OPUS ENERGY - VH GAS NOV 1015228	440.24	VH
05/01/22	ZOOM - Monthly Subscription JAN	11.99	Admin
12/01/22	Fuel Genie – DEC	58.37	PF
12/01/22	Smart Pensions – DEC	131.49	Remuneration
07/01/22	Smart Pensions Fee	18.00	Admin
03/02/22	NPOWER - Street lighting 1/12-31/12/21	73.02	AM
04/01/22	SCDC - 2308 VH Rates JAN 22	1,135.00	VH
15/01/22	SCDC - Changing Room Rates JAN 22	55.00	AM
04/01/22	SCDC - 2850 Shed Rates JAN 22	217.00	PF
04/01/22	SCDC - PF Refuse Collection 5259	51.28	PF
04/01/22	SCDC - VH Trade & Recyc Waste -3268	93.53	VH
21/01/22	BT - Phone & Broadband Q1 2022	240.15	Admin
24/01/22	Cambs Water - VH17/11-15/12/21	13.97	VH
	TOTAL PAYMENTS	10,930.15	

15/01-22 Matters for future discussion

For the HR And Finance Committee – new administration charges for the Smart Pensions scheme

16/01-22 Date of next meeting(s)

Amenities & Playing Fields Committee	Wednesday 19 January 2022	7.30pm
Planning Committee	Tuesday 1 February 2022	7.30pm
Parish Council Meeting	Wednesday 9 February 2022	7.30pm

The meeting closed at 8.30pm

Signed: Date:

Name: