

PAPWORTH EVERARD PARISH COUNCIL

**Draft minutes of the Amenities Committee meeting
Held on the 16th June 2014 at 19.00
In the Parish council meeting room
Upper Pendrill Court**

Present: Bob Baker (BB), Paul Hicks (PH), Chris Howlett CH, Barry Hume (BH),
Lindsey Munnerley Day (LMD)

In attendance: Tess Rogers clerk

In the absence of Cllr Honeywood, Cllr Baker took the chair.

1. Apologies for absence

Mark Honeywood, Mandy Smith (county councillor)

2. Declarations of pecuniary interest

None declared

3. To confirm and approve the minutes of the meeting held on the 19th May 2014

Those members present at this meeting and who had been present at the meeting held on the 19th May resolved to accept the minutes as a true record of the meeting.

4 Matters arising or carried forward from the last or previous meeting

4.1 Village sign (4.1) Ongoing

The clerk was requested to contact the former chairman for contact details of his colleague who had drawn up designs for a new village sign some months ago. If available these will be brought to the next meeting.

4.2 To receive an update regarding the provision of a cycle path from Papworth to Caxton Gibbet. (4.2).

Mandy Smith was unable to attend the meeting to give an update on this project. She had forwarded a summary of considerations put together following a site visit held on the 16th April 2014 and attended by Liz Waring and Phillip Webb of Cambridgeshire County Council, members of the parish council, a representative of Papworth Hospital and herself. Liz Waring is still making enquiries and will be able to meet with everyone in July. Mandy Smith will be meeting with Highways on the 9th July regarding the Caxton Gibbet roundabout, CH, BH and PH will attend to represent the parish council.

4.3 To complete the plan of the trees within the village for which the Parish

Council has responsibility, this will then be passed to the tree warden to ensure regular inspections are carried out. (4.3)

Work in progress

4.4 To receive an update on the water supply to the allotments (4.4). To consider any response received from Bidwells.

Bidwells are awaiting instructions from the Varrrier Jones Foundation's (VJF) Trustees following their committee meeting.

The clerk will contact John Cooper Construction and ask what their lead time would be once the parish council has permission to go ahead with the work

4.5 To receive an update regarding the direct supply of utilities to the changing rooms (4.5).

Please see item 4.8

4.6 A decision to accept the quote received for the repair to the public notice boards is required. (4.6)

As a second quote was not forthcoming it was resolved to accept that received from Jerry Course, therefore the clerk will request that the work be done.

- 4.7 To consider means of possible prevention of HGVs partially driving on to the roundabout at the end of Ridgeway near the walk through to Ermine Street North. (4.7)

Mandy Smith had reported that she and an officer from CCC had taken a look at the roundabout. However there is no money available from the local highways department. Her suggestion was that a wooden post could be put in to stop the lorries driving onto the roundabout but the committee felt this would not be a suitable solution. The clerk will ask Mandy if the lorries could be asked to reverse down to the roundabout.

- 4.8 To receive an update regarding the provision of a sports pavilion/youth room on the playing field. (4.8)

This could not be progressed until the future of the Conservatory is known. The clerk was asked to send a letter to the VJF's trustees expressing an interest in taking a lease on the Conservatory with a view to meeting with them to discuss this and any other issues. The new chief executive officer of the Papworth Trust should also be invited. CH, BB and LMD would attend such a meeting on behalf of the parish council. PH suggested that a parish council meeting is held where any matters to be discussed could be listed.

- 4.9 To revisit the method of managing the timing on the clock which operates the pool pump (4.11)

Having spoken to Tom Martin the clerk reported that the pump is not operated by a time clock and can only be turned on and off manually. Tom suggested that he trials turning the pump off at night to see if there are any detrimental effects to the pool.

- 4.11 To consider the refurbishment of the bench at the end of Church Lane (4.11)
A quote had been received from Jerry Course and it was resolved to accept this.

5 To consider any action required in regard to the burnt trees surrounding the old tennis courts.

The clerk was asked to source three quotes for the removal of all of the trees on the two sides of the courts.

6 To decide on the opening date for the paddling pool

It is envisaged that the pool should open just before the school summer holidays therefore the 14th July was agreed upon. Prior to that date Tom Martin and Nick French will undertake the remedial work necessary to the pool before that date.

7 To agree to the provision of porta loos in the play area during the school summer holidays.

The clerk will arrange for the hire of porta loos to be delivered to the play area on the 14th July.

8 To consider making a recommendation to the parish council to undertake the maintenance of the grassed area on Hamden Way opposite Woodbrook Close.

This item will be placed on the agenda for the next parish council meeting.

9 Playground inspections report.

Mark Honeywood, who is currently undertaking the inspections, was unable to attend this meeting therefore there was no report.

10 Matters for future consideration

10.1 Draft terms of reference for this committee once amalgamated with the playing fields committee will be discussed.

11 Date of next meeting.

21st July 2014

Close of meeting

The meeting was closed at 21.00

Signed:
Chairman

Date: