

PAPWORTH EVERARD PARISH COUNCIL

Papworth Village Hall, Ermine Street South, Papworth Everard CB23 3RD

VILLAGE HALL COMMITTEE

**Minutes of the Extraordinary Village Hall Committee Meeting held on
Tuesday 20 October 2020 at 7.30pm
via remote access video link (ZOOM)**

Present: Victoria Carter (VC) Chair, Pete Cruse (PC), Paul Phillips (PP), Chris Howlett (CH)
Terry Cook (TC), Cat Lloyd (CL)

In attendance: Sarah Cruse (SLC) Clerk, Clare Taylor (CT) Bookings Clerk

VH 57/10-20 Apologies for absence – None

VH 58/10-20 Declaration of pecuniary interests – None

VH 59/10-20 To confirm and approve the minutes of the extraordinary meetings held 9th and 30th September 2020

It was resolved to accept the minutes as a true record of the meeting held on 9 September (Proposed PC, Seconded PP, Agreed All) and the extraordinary meeting held on 30 September (Proposed PC, Seconded CH, Agreed All)

VH 60/10-20 Actions List

All actions had received attention or are currently ongoing.

Water supply to the Village Hall – the quote received for installation to the south of the Village Hall and across the old hospital access road was higher than expected.

Routing via the car park on the northern side of the Hall should be considered as an alternative and quotes obtained for consideration.

VH 61/10-20 Matters arising or carried forward from previous meetings - None

VH 62/10-20 Village Hall Bookings

VH 62/10-20.1 To receive a report by the Village Hall Bookings Clerk on recent and future bookings
The Hall reopened for hire on 19 November. Bookings for regular users have been confirmed, following Committee approval of submitted risk assessments, room layouts and details about maintaining social distancing during events.

VH 62/10-20.2 Update on reopening of the Village Hall from 19 October 2020

The Bookings Clerk will invoice following the events to prevent prepaid funds having to be refunded in case of a further lockdown being imposed.

VH 63/10-20 Village Hall Maintenance

To receive an update on any maintenance issues and to consider and authorise repairs as necessary

PP agreed to look at one of the toilets in the Ladies toilets which is not flushing correctly.

VH 64/10-20 Matters for future consideration – None

VH 65/10-20 Date of next meeting: Tuesday 15 December 2020 at 7.30pm

The meeting closed at 7.50pm

Signed

Date