

**PAPWORTH EVERARD PARISH COUNCIL
PLANNING COMMITTEE – ANNEXE A TO MINUTES OF 5th JANUARY 2021
ACTION LIST**

Actions from 5th January 2021 meeting

4a	20/04736/HFUL Single storey rear extension and internal alterations at 8 Stretham Gardens. CT to file a response with SCDC – no objection	CT	Actioned 6th January 2021.
4b	20/04961/HFUL Double and single storey rear extension and front porch at 11 Blyton Road Papworth Everard CB23 3XY. CT to file a response with SCDC – no comment.	CT	Actioned 6th January 2021.
4d-e	Tree Applications. Neither of these applications had been received by the Assistant Clerk 20/2440/TTCA – Work to a CA tree at 5 Ermine Street South. The committee had no objections. 20/2489/TTCA – Works to TPO trees at Proposed Development South Of Church Lane Papworth Everard Cambridgeshire. While the committee had no objects to the work it wanted SCDC to be reminded that these issues were raised with Flagship at the initial application. CT to raise these issues with the Trees Officer.	CT	Actioned 6th January 2021. Actioned 11th January 2021. 11th January 2021 Emailed the trees officer to ask why applications had not been sent out to clerk as normal.
	The committee learnt that Nigel Blazeby was working once again at SCDC. CH agreed to find out contact details from J Dixon It was also agreed to find out contact details for Enforcement Officer	CH/CT	
11a	Future use of the hospital site. It has been confirmed that the sale has now been completed. No contact has been made to the Parish Council to discuss planning policy for the site. The Parish Clerk would ask R Clarke at the hospital for contact details. PH would try and find contact details CH would contact J Dixon and C Hunt at SCDC. CH would contact S Kelly at SCDC. A meeting to be arranged as soon as possible	SC/CH/PH	
11e	Neighbourhood Plan. CT to arrange a Zoom meeting for a working group meeting on 12 th January 2021 at 730pm. MH asked for thoughts and ideas to be sent to him by Monday 11 th January and he would collate them for discussion.. CH would also ask Cllr N Wright for help on this matter.	MH/CH/CT	Zoom working group meeting set up for Tuesday 12th January 2021 at 730pm. Information emailed to committee.

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Actions from 2nd November 2020 meeting

	<p>20/2094/TTPO. 5 day notice for works to dangerous trees in grassed area behind Papworth Hall and near duck pond. No comments but CT to ask Trees Officer about replacement trees. New action from 2nd November 2020: CT was asked to follow this up with the trees officer.</p>	<p>CT</p>	<p>October 2020: CT had received an email saying the tree was not be replaced. December 2020 – during upgrade to Planning Systems, no access was allowed to decided applications. CT to try again in January or wait for a new application to come in. Actioned: 11th January 2021. Email sent to trees officer.</p>
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Actions from 2nd June 2020 meeting

<p>7a-b</p>	<p>CH to raise the matter of tree applications being decided before the legal timescale, making refence to the letter from Stephen Kelly dated 7th May 2020 about Planning Services' commitment to consultation (Item 11b).</p>	<p>CH CT</p>	<p>Ongoing CT to add to the list of concerns for SCDC. Actioned.</p>
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Actions from 5th February 2019 meeting

	<p>PH and CD to arrange a meeting with John Koch, SCDC, to discuss various outstanding matters. CD had forwarded pictures, as requested to PH. Update January 2021: At the meeting in January 2021 it was requested that the old Catholic Church site should be added to the list.</p>	<p>PH</p>	<p>Action from January 2019 meeting: PH and CD to arrange a meeting with John Koch to establish if there is a legal case. Also, to discuss other outstanding issues (E.g. pedestrian access, garages on Summersfield, close boarded fence etc.) Update, May 2019: John Koch has left the department. Update, July 2019: CD stated that PH had been able to contact the new contact at Cambridge City Council. Update, September 2019: PH had spoken to CCC who have no access to the old records. Action agreed – PH to contact Director of Planning at SCDC. Update, January 2020: PH will chase this in early February 2020. Update: June 2020: PH to chase response with the Desk Officer. Update, October 2020: PH to follow up & arrange a Zoom mtg. Update, November 2020: & Update, December 2020: Ongoing. Update, January 2021: Ongoing.</p>
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Assistant Parish Clerk, Clare Taylor assistantclerk@papwortheverardpc.org.uk